## 職員電郵服務 Staff Email Service

**3** 透過瀏覽器使用職員電郵服務
Accessing Staff Email Service by Using Web Browser

用戶透過登入以下網址使用服務: User can access the service with the following URL:

網頁 Webpage	http://webmail.umac.mo
QR編碼 QR Code	

用戶可於資訊及通訊科技部知識庫查閱職員電郵問題集。 User can view the staff email FAQ via ICTO Knowledge Base.

網頁	http://faq.icto.umac.mo/
Webpage	category/staff-mail-outlook/
QR編碼 QR Code	



## 職員電郵服務 Staff Email Service



MS Exchange是大學職員的電郵系統。除了電郵功能外, 它亦提供行事曆及日程安排等功能。

MS Exchange is the email system for UM staff members. In addition to the email function, it provides the collaborative functions such as calendar and scheduling.

職員可以透過以下途徑使用電郵服務:

Staff members can access the email service by using the following methods:

1 在辦公室電腦上使用職員電郵服務
Accessing Staff Email Service on Office Computers

資訊及通訊科技部在其提供的辦公室電腦上安裝了MS Outlook 2013電郵客戶軟件,它提供完整的電郵及行事曆功能。

MS Outlook 2013 had been installed on office computers provided by ICTO. It provides entire email and calendar functions.





2 在流動設備上使用澳大流動電郵服務
Accessing Staff Email Service from Mobile Device

您可在任何支援微軟Exchange ActiveSync的流動應用程式上使用本服務收發電郵及管理行事曆。 現時大部分的流動裝置包括Android, 蘋果 iOS及Windows Phone等主要操作系統均支援微軟Exchange ActiveSync。

You can use any email application which supports Microsoft Exchange ActiveSync on mobile device for sending, receiving emails and managing calendar. Most of the mobile devices can support Microsoft Exchange ActiveSync such as Android OS, Apple iOS and Windows phone etc.

網頁 Webpage	http://webmail.umac.mo
QR編碼 QR Code	

職員電郵服務 Staff Email Service