Information Security

Information Security

The information security of the University relies on your co-operation. We would like to draw your attention on the following tips when you are using ICTO facilities and services:

Protect Your Password

- Use complicated password
- Do not disclose your password to anyone
- Change password periodically

Protect Your Data

- Backup data periodically
- Encrypt important data

Browse Webpage Safely

- Do not download and open program from unknown sources
- Log out after accessing email or other system outside campus
- Once you received suspicious mail, please validate the email before open or reply

Information Security – Phishing Email

Staff member may receive email similar to the below phishing email, which seems to be sent by the University

- Please **DO NOT RESPOND** to this kind of emails which purposely asking for **your user name and password**

- ICTO will NOT ask you for these information through email or webpage

From: [redacted]
To:
Subject: Happy Chinese New Year!! University Of Macau

Dear Users

You have a message from MACAU UNIVERSITY

Financial Services Department

Click here to view your message

All rights reserved
2018

Please note that besides phishing email, phishing information may also be disseminated through instant messaging software, social media, or voice phone, etc.

If you have any doubt on the received email, check with ICTO

Information Security – Phishing Email

Tips to Prevent Phishing Email Attacks:

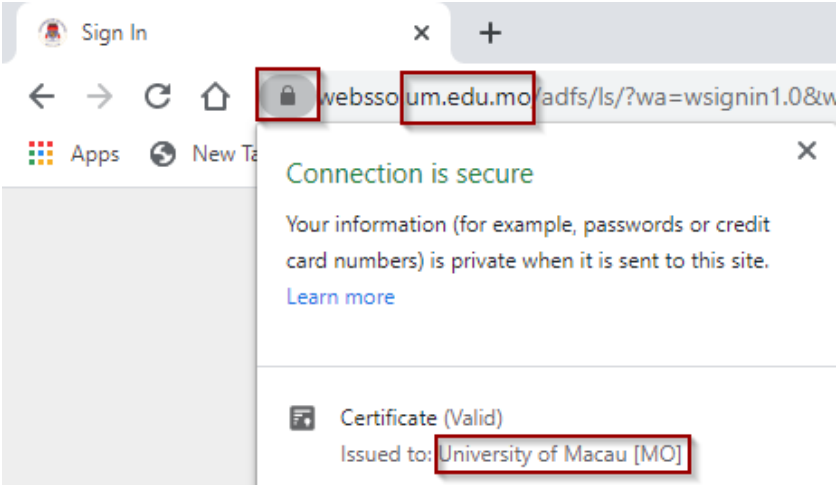
- Avoid clicking on links in a suspicious email
- Do not open or save attachments from unknown senders
- Avoid sending your password and account information in an email
- Check the sender's email address
- Keep your operating system and anti-virus software up to date
- Regularly check your online accounts and bank statements
- Backup your data on a regular basis

If you have any doubt on the received email, check with ICTO

Information Security – Phishing Email

You are strongly recommended to identity the web address before logging in with UMPASS user ID and password. Please note that the official web address of login page should contain the following format:

The **green padlock icon** with "University of Macau [MO]" displayed
The web address must be with the domain suffix **um.edu.mo**



Information Security Website

Major Information

Information Security Tips
Law, Regulations and Policies
Guidelines and Procedures
Information Security Awareness Quiz

Webpage

https://icto.um.edu.mo/infosec

Two-Factor Authentication (2FA)

Two-factor authentication (2FA) provides an extra layer of protection for your UMPASS account:

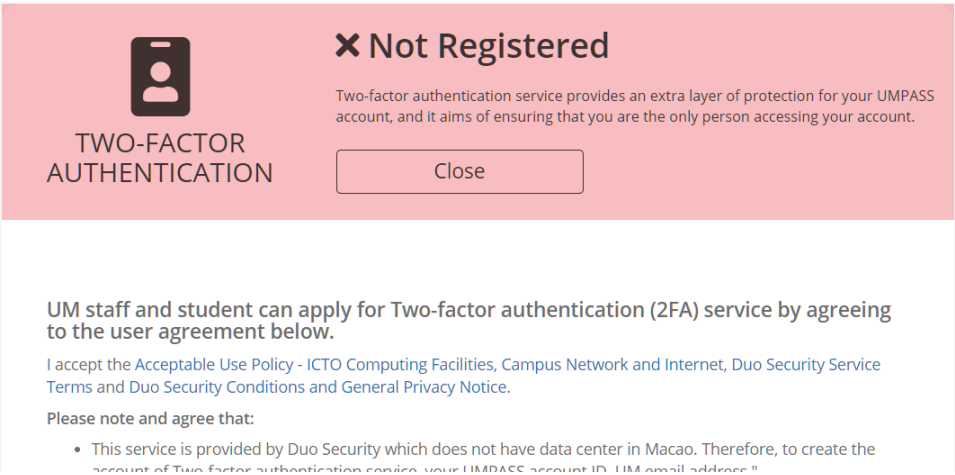
- Ensure you are the only person accessing your account
- Ensure account security
- Ensure data security

Service details:
https://icto.um.edu.mo/information-security/two-factor-authentication-2fa

Two-Factor Authentication (2FA)

1. Download **Duo Mobile** App

iOS

Android

2. Login to https://account.icto.um.edu.mo to apply 2FA service