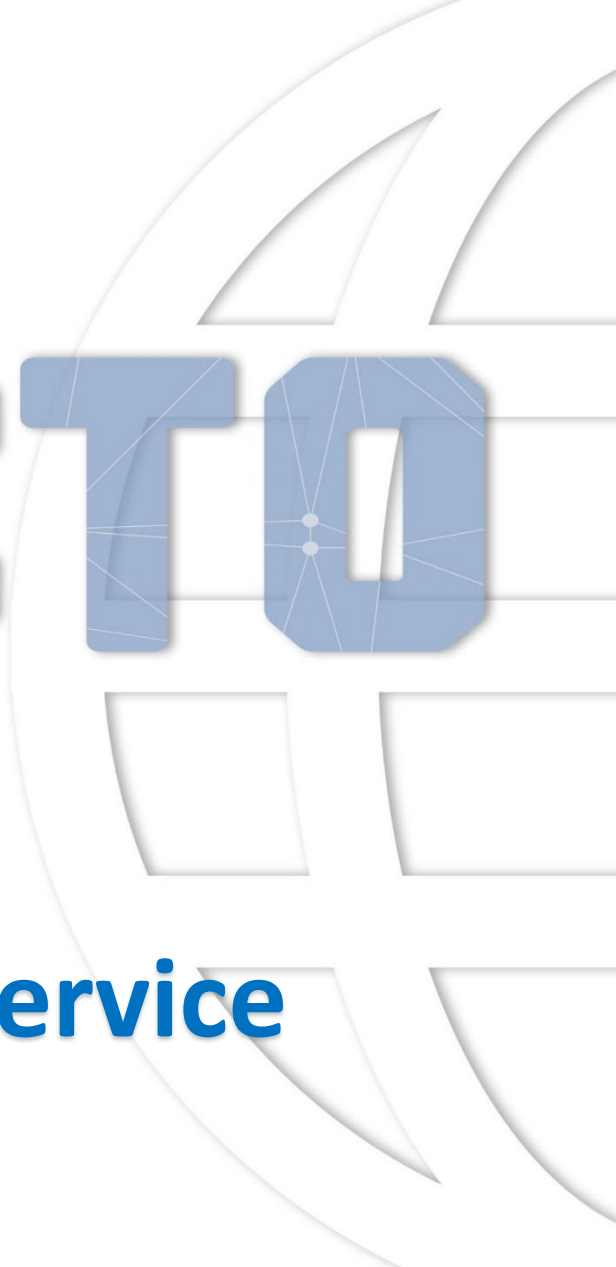




ICTO



Email Service

Staff Email

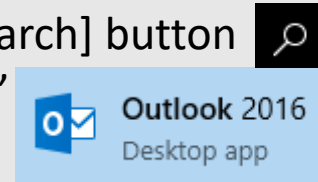


Exchange is the email system for UM staff members

Access Methods

1. Using Outlook Client at Office

Click [Windows Search] button
→ Input “Outlook”



2. Using Webmail

<https://webmail.um.edu.mo>

→ Click “Outlook Mail” for Staff

3. Using Personal Computer or Mobile Device

Please refer to

<https://faq.icto.um.edu.mo/how-to-configure-staff-email-on-personal-device/>

Service details: <https://icto.um.edu.mo/communication-collaboration/staff-email-service/>