



# ICTO



## UM Moodle

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# Overview

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# Introduction

- What is UMMoodle?

UMMoodle is a Learning Management System (LMS) which provides a space for teachers to post teaching materials and conduct online activities. Students can have self-learning, online-testing, and lecture discussions, submit assignments and check their learning progress.

# Login Method

- Login to UMMoodle
  - ❑ Go to the URL <https://ummoodle.um.edu.mo>
  - ❑ Login with your **UMPASS** account
  - ❑ For example,
    - Student Number: **B-C0-1234-5**
    - User ID: **bc01234**
    - (The first 7 characters)

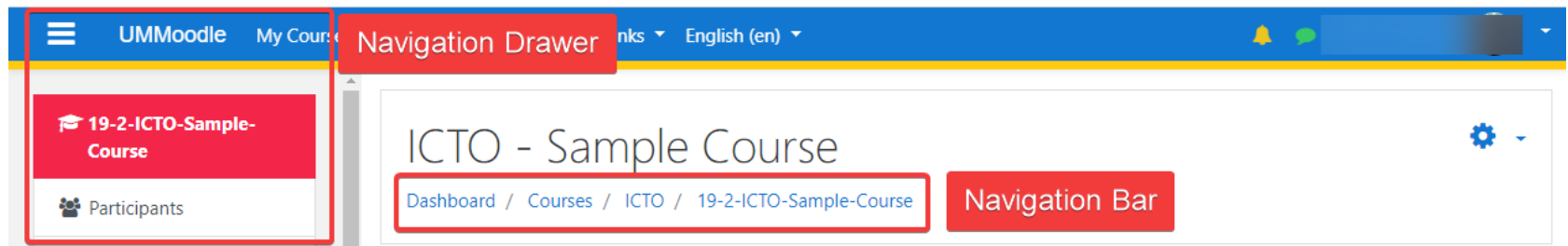


The screenshot shows the UMPASS Authentication Service login page. At the top, there is the University of Macau logo and name in Chinese (澳門大學) and English (UNIVERSIDADE DE MACAU, UNIVERSITY OF MACAU). The main heading is "UMPASS Authentication Service" with "SINGLE SIGN ON" below it. A subtext reads: "To access the protected service, sign in with your UMPASS (PC LAN User ID and password)". There are two input fields: the first is labeled "UserID@pclan.umac.mo" and contains the text "UserID@pclan.umac.mo"; the second is labeled "密碼" (Password). Below the password field is a link "Change or forgot password?". A "登入" (Login) button is at the bottom. To the right of the login form is a large "UMPASS" logo. Further right, under the heading "IMPORTANT REMARKS:", there are two bullet points: "Before login, always verify the page's web address and make sure it starts with https://websso.umac.mo/" and "Always logout and close all browser windows after accessing services".

# User Interface

- Navigation

The navigation bar / navigation drawer is the row of links you will find at the top / top left of UMMoodle site. The navigation shows a user their current context path, with links to the higher contexts.



# User Interface

- Course Overview Block

The course overview block enables students to check their course progress and view upcoming deadlines. It allows teachers to easily see activities needing grading.

- ☐ Timeline (Sort by dates, Sort by courses)

- ☐ Courses (**Current**, **Future**, **Past**)

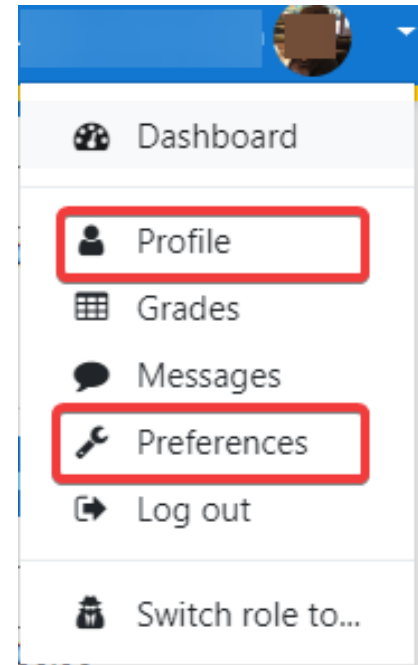
In new course overview block, the courses are classified in three sections “Current”, “Future” and “Past”.

# User Interface

- User Profile and Preferences

Every user in UMMoodle has a Profile page which may be reached from the user menu top right and then clicking Profile. This page contains links to further pages allowing the user to edit their profile information and preferences, view their forum/blog posts, and check any reports they have access to.







The Preferences page gives users quick access to various settings they might wish to edit. It can be accessed directly from the user menu in the top, right corner of UMMoodle.



# User Interface

- Weekly/Topic course format

The course is organized into weekly sections / topic sections that a teacher can give titles to. Each topic section consists of activities, resources and labels.

6 January - 12 January	
Link: ZOOM Meeting <-- Click here	
Meeting ID: <input type="text"/>	
Password : <input type="text"/>	
 Mock Exam	<input checked="" type="checkbox"/>
 Submit exam paper	<input checked="" type="checkbox"/>
 <input type="text"/>	
 Turnitin	<input checked="" type="checkbox"/>
13 January - 19 January	
 Turnitin (No Repo)	
20 January - 26 January	
 Mahara Assignment	

# My Course Status

It allows teachers and students easily to check whether their UMMoodle courses are created and the status of them.

- How to access
  - ☐ [eLearning home page](#)
  - ☐ [UMMoodle](#)
- **Registered Courses and Sections**
  - ☐ URL of UMMoodle course
  - ☐ Your Role
  - ☐ Visibility
- Update in every **30 minutes**

# My Course Status

- Only **Registered Courses** of the current academic year are shown. The table will be updated in every **30 minutes**.

YEAR:

YEAR

SEM:

SEM

COURSE\_CODE:

COURSE\_CODE

SECTION\_CODE:

SECTION\_CODE

ROLE:

ROLE

VISIBILITY:

VISIBILITY

UMMOODLE:

UMMOODLE

You can search

Search:

↓ YEAR	SEM	COURSE_CODE	SECTION_CODE	ROLE	VISIBILITY	UMMOODLE
2019	1	TEST1001	001	TEACHER	Show (Edit)	<a href="#">TESTING COURSE</a>
2019	1	TEST1001	001	STUDENT	Show	<a href="#">TESTING COURSE</a>

# Submit File to Assignment Activity

- Submit a file -> [FAQ](#)
  - ☐ Click the Assignment activity
  - ☐ Click “**Add submission**”
  - ☐ Drag-and-Drop a file
  - ☐ Click “**Save changes**”

# Submit File to Assignment Activity

## Submission status

Submission status	No attempt
Grading status	Not graded
Due date	Wednesday, 3 October 2018, 12:00 AM
Time remaining	67 days 13 hours
Last modified	-

Submission comments

 [Comments \(0\)](#)

Add submission

Make changes to your submission

# Submit File to Assignment Activity

File submissions



Maximum size for new files: 100MB, maximum attachments: 1

1.

2.

# Submit File to Assignment Activity

## Submission status

Submission status	Submitted for grading
Grading status	Not graded
Due date	Wednesday, 3 October 2018, 12:00 AM
Time remaining	67 days 13 hours
Last modified	Friday, 27 July 2018, 10:06 AM
File submissions	<div> <a href="#">Assignment1.pdf</a> + <a href="#">Export to portfolio</a></div>
Submission comments	<div> <a href="#">Comments (0)</a></div>

Edit submission

Make changes to your submission

# Tips

- Why I cannot find my UMMoodle course?
  - ☐ In the **Current/Future/Past** tag of [course overview](#)
  - ☐ The course is set to “**Hide**” -> **Contact Teacher**
  - ☐ Incorrect enrolment records -> **Contact General Office**

# Tips

- Why my old UMMoodle courses from previous semesters still appear in course overview?
  - ☐ Teachers may forget to remove students, hide or delete the old courses -> **Contact Teacher**
  - ☐ No Teacher role is in the old courses -> **Contact ICTO**

# Links and Contacts

## Links:

[A Distance Learning Quick Start Guide for Students](#)

[UMMoodle](#)

[ICTO Knowledge Base](#)

[eLearning Home Page](#)

[CTLE Home Page](#)

## ICTO Help Desk

Location : Room 2085, 2/F, Central Teaching Building (E5)

Telephone : 8822 8600

Email : [icto.helpdesk@um.edu.mo](mailto:icto.helpdesk@um.edu.mo)

## eLearning

Email : [elearning@um.edu.mo](mailto:elearning@um.edu.mo)