Student Information App (SIAPP)

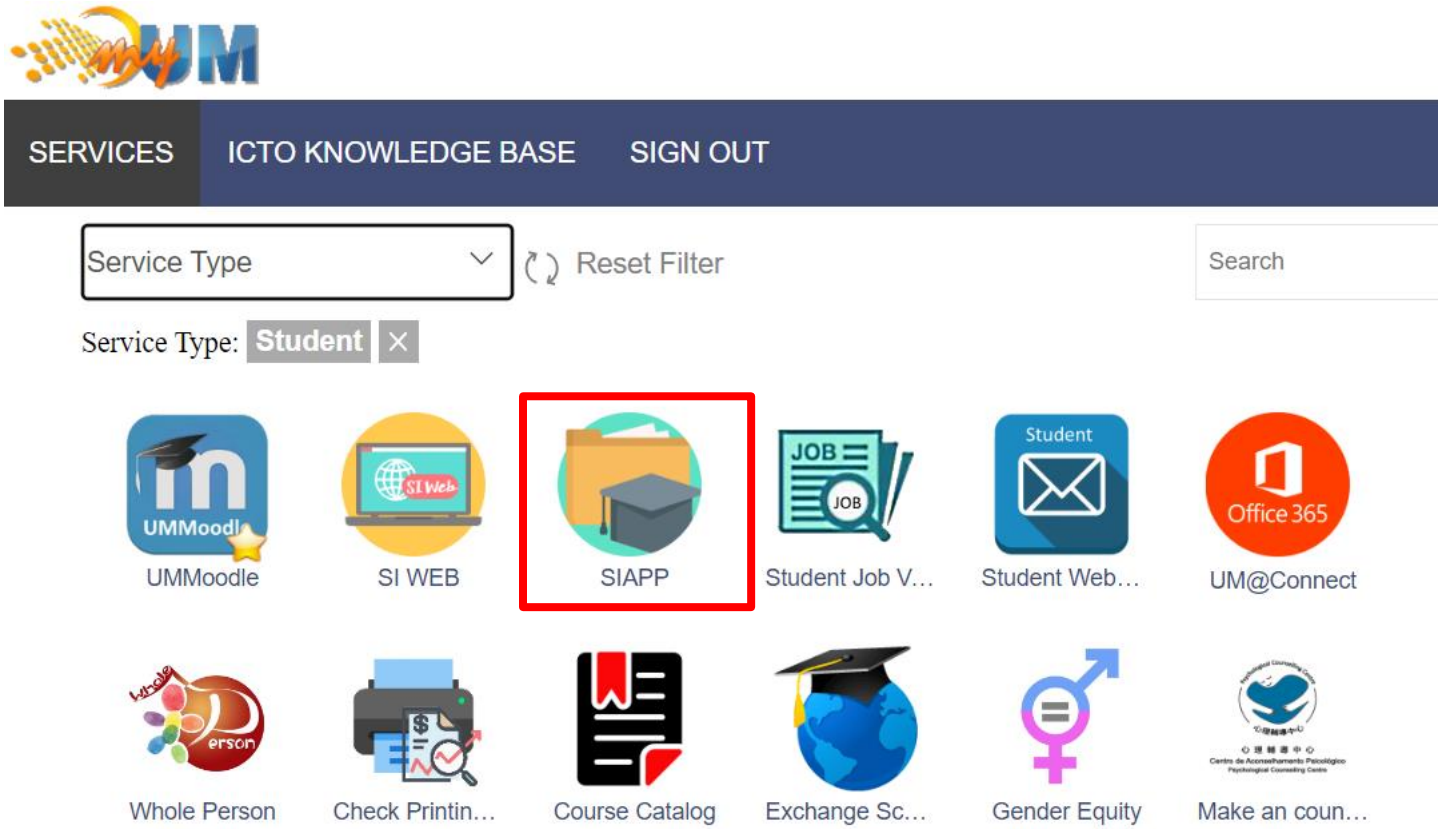
For Postgraduate Students

um 澳大

澳門大學
UNIVERSIDADE DE MACAU
UNIVERSITY OF MACAU

Student Information App (SIAPP)

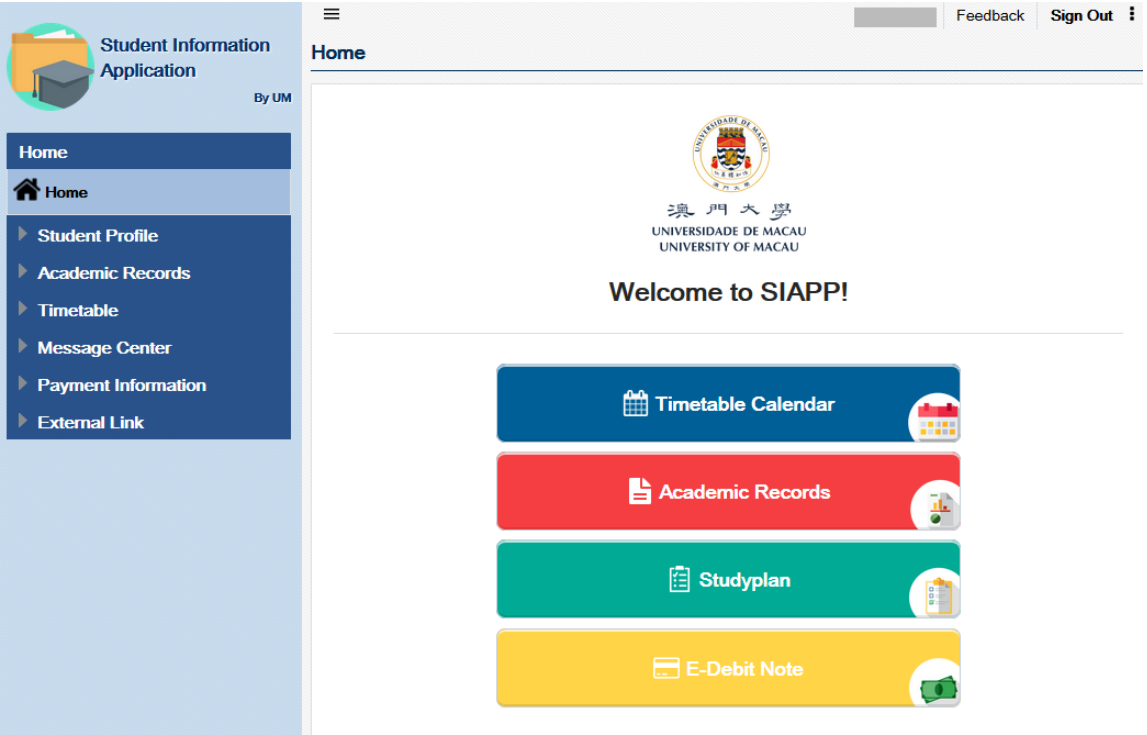
Student may access the Student Information App through myUM Portal, https://myum.um.edu.mo and select “SIAPP”



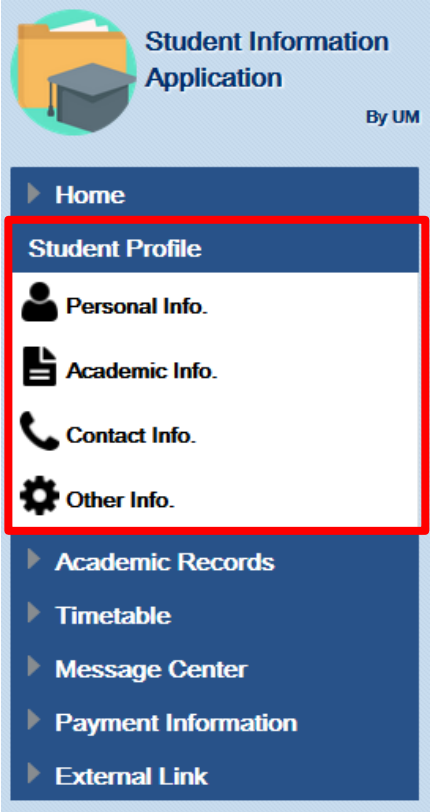
Student Information App (SIAPP) Introduction

Services include:

- Student Profile
- Academic Records
- Timetable
- Message Center
- Payment Information
- External Link



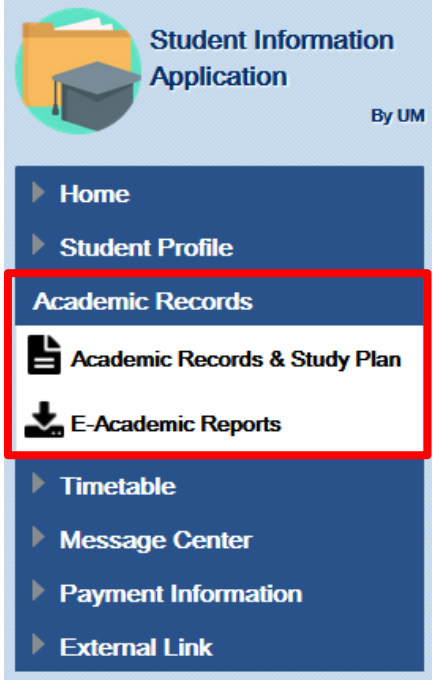
Student Information App (SIAPP)
Student Profile



Student may update the below information under Student Profile：

- To change short name(e.g. Mary, Peter)
- To change contact information
- To change emergency contact
- To change SMS mobile number
- To change personal email

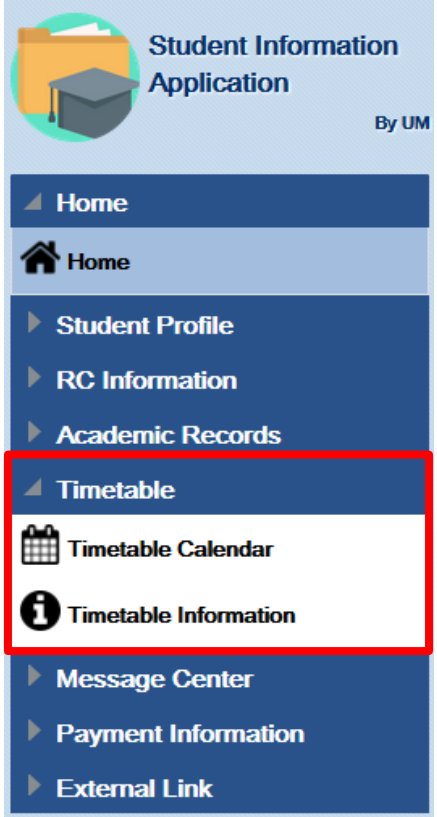
Student Information App (SIAPP)
Academic Records



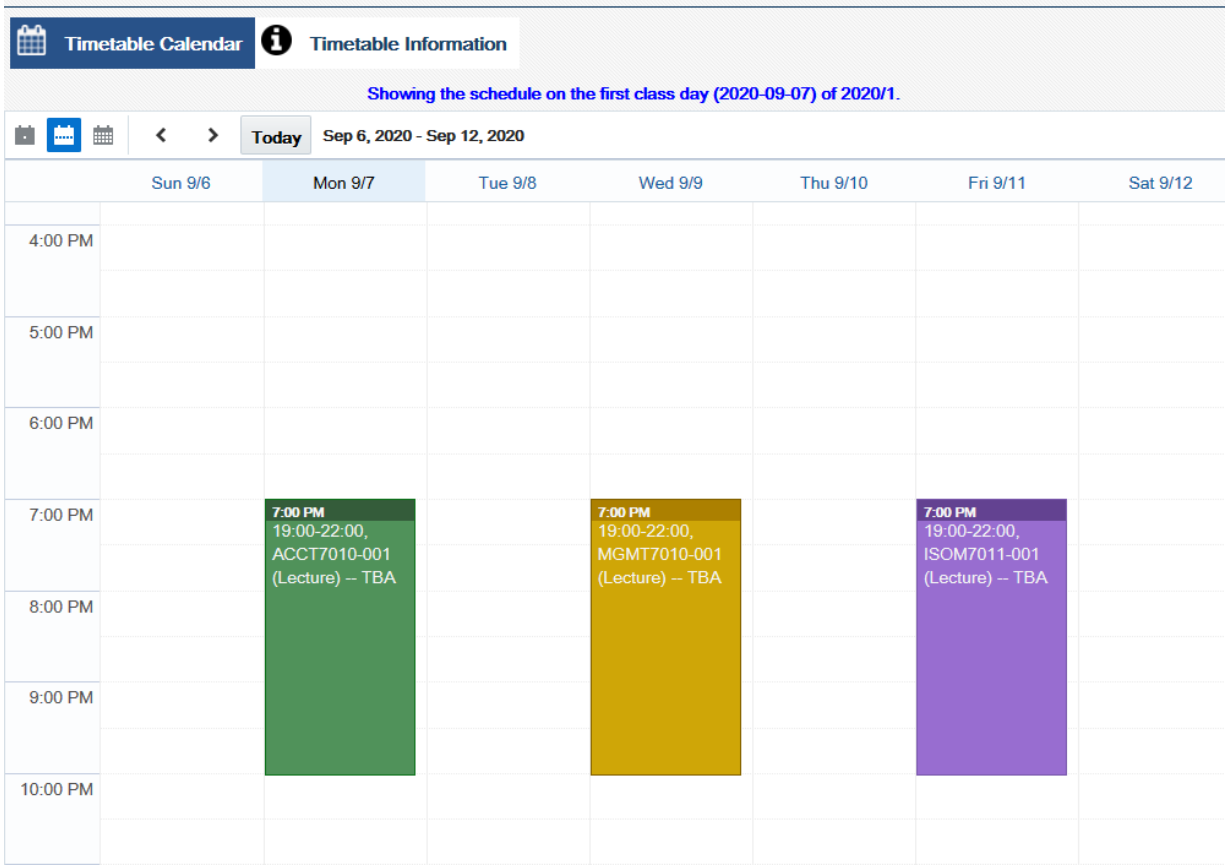
Student may view the following information:

- Academic records of each academic year
- Study Plan
- Download E-Academic Reports

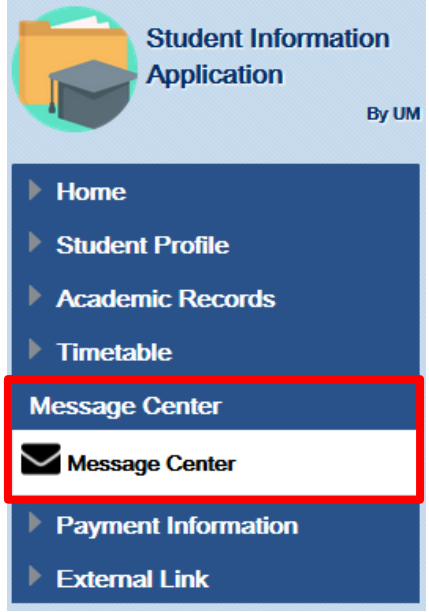
Student Information App (SIAPP)
Timetable



Student may enquiry personal timetable:

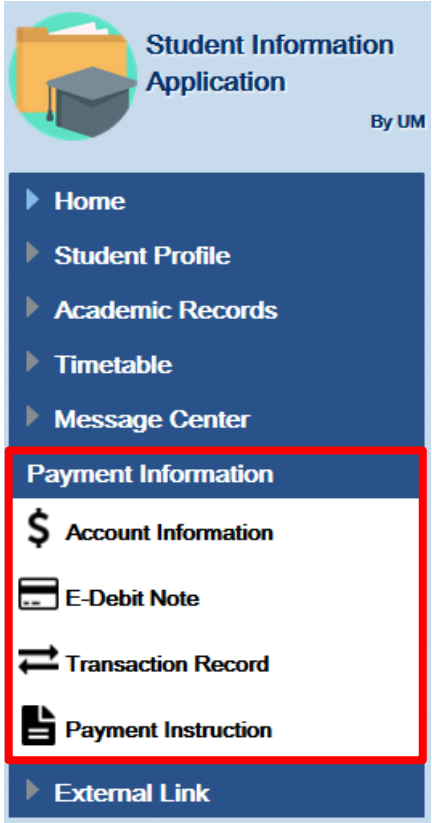


Student Information App (SIAPP)
Message Center

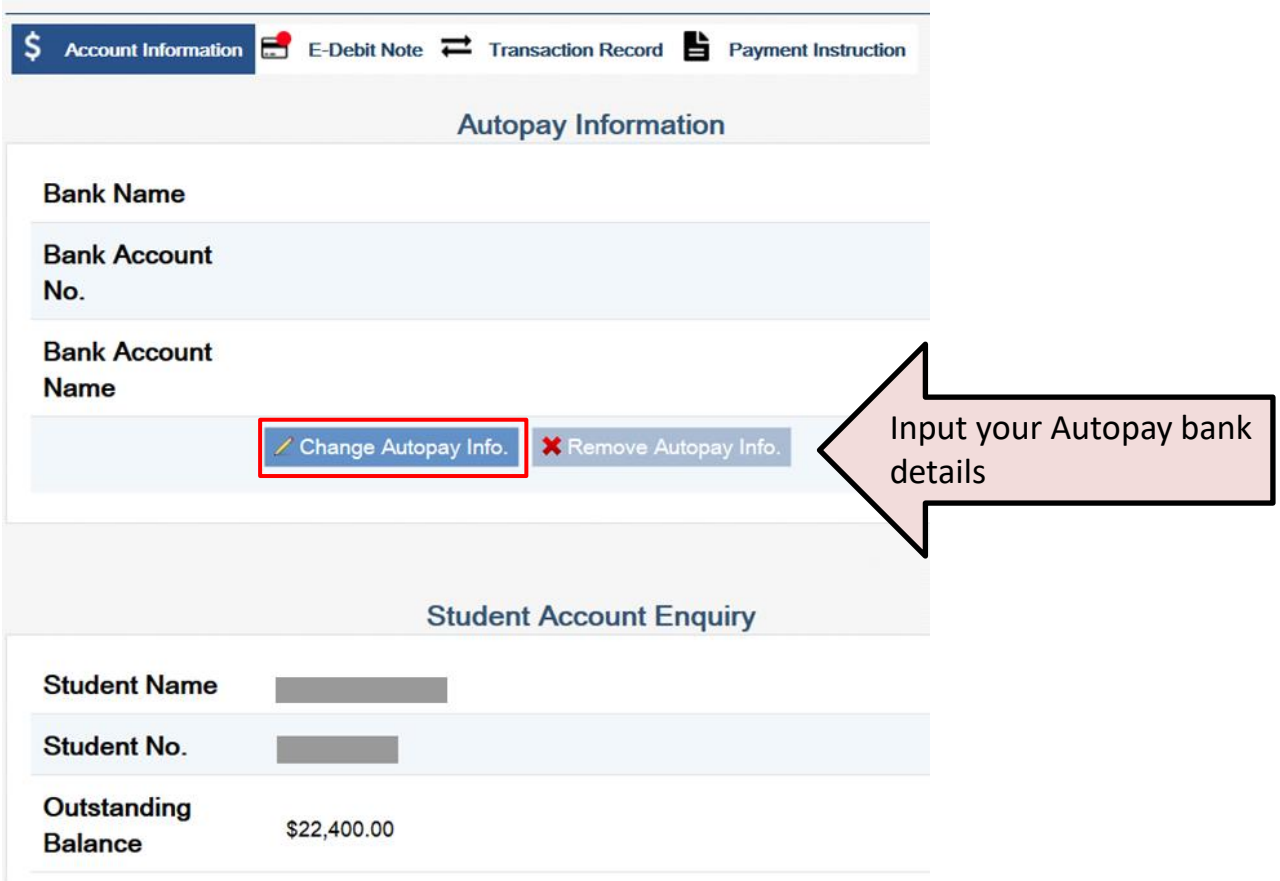


Student may check the **course enrolment period** in Message Center.

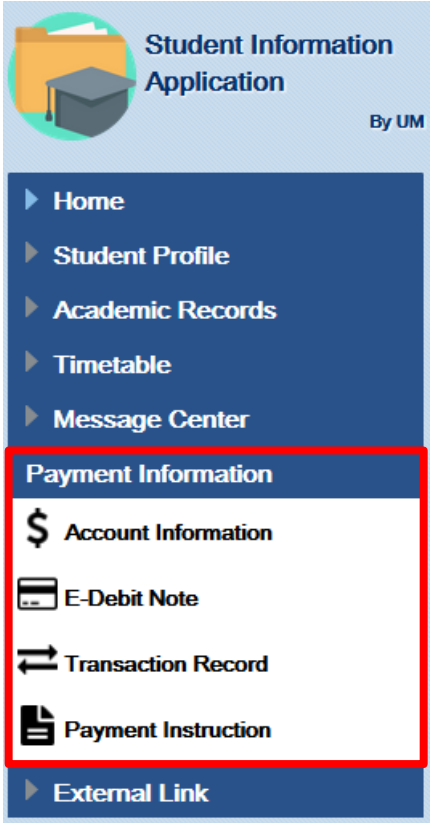
Student Information App (SIAPP)
Payment Information



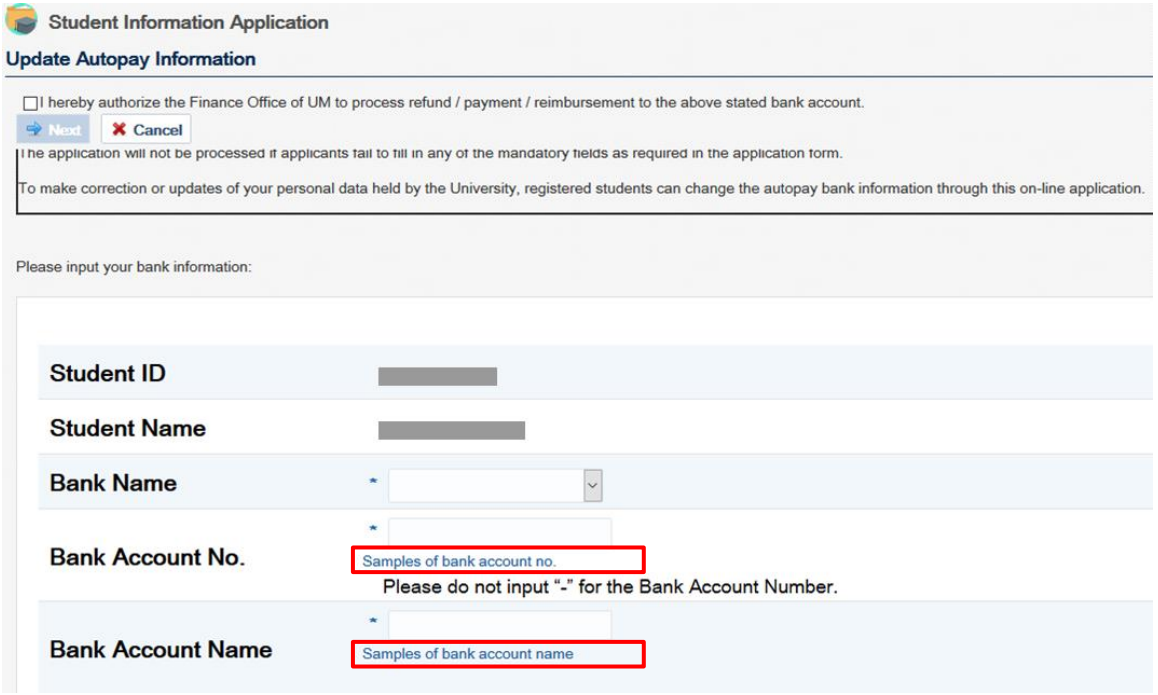
Student may change Autopay Info.:



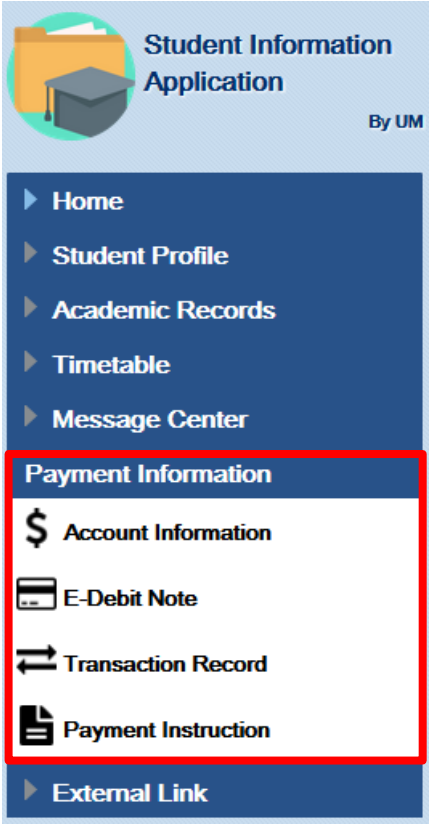
Student Information App (SIAPP)
Payment Information



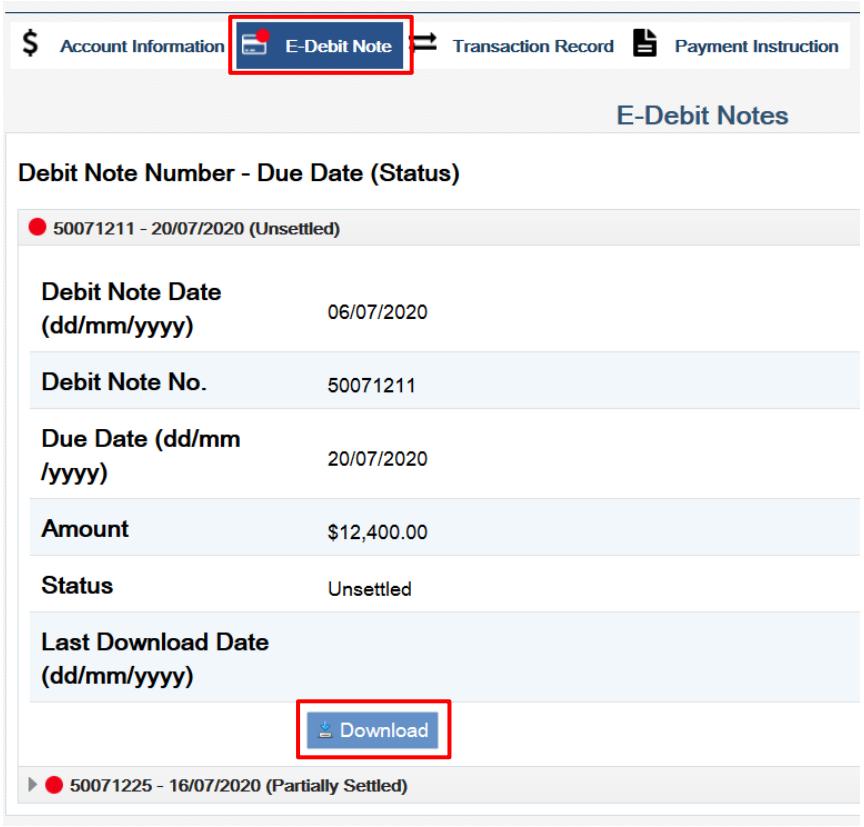
After clicking “Change Autopay Info”, please read the “Samples of bank account no.” and “Samples of bank account name” before inputting your bank details.



Student Information App (SIAPP)
Payment Information

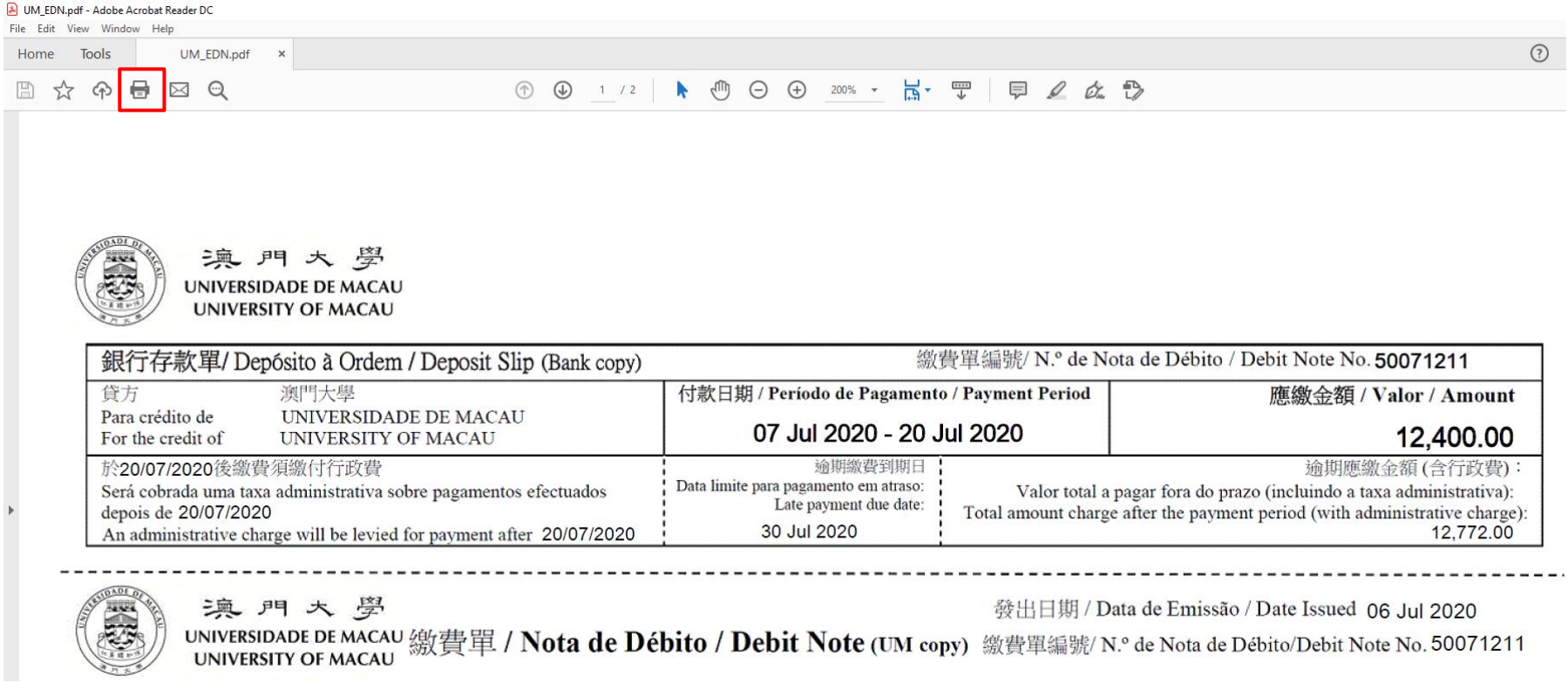


Student may download “E-Debit Note” from the “Payment Information” -> “E-Debit Note” by clicking the “Download” button.



Student Information App (SIAPP)
Payment Information

After clicking “Download” button to download a selected E-Debit Note, press print to print out the E-Debit Note.



UM_EDN.pdf - Adobe Acrobat Reader DC

澳門大學
UNIVERSIDADE DE MACAU
UNIVERSITY OF MACAU

銀行存款單/ Depósito à Ordem / Deposit Slip (Bank copy)		繳費單編號/ N.º de Nota de Débito / Debit Note No. 50071211
貸方 Para crédito de For the credit of	澳門大學 UNIVERSIDADE DE MACAU UNIVERSITY OF MACAU	付款日期 / Período de Pagamento / Payment Period 07 Jul 2020 - 20 Jul 2020	應繳金額 / Valor / Amount 12,400.00
於20/07/2020後繳費須繳付行政費 Será cobrada uma taxa administrativa sobre pagamentos efectuados depois de 20/07/2020 An administrative charge will be levied for payment after 20/07/2020	逾期繳費到期日 Data limite para pagamento em atraso: Late payment due date: 30 Jul 2020	逾期應繳金額 (含行政費)： Valor total a pagar fora do prazo (incluindo a taxa administrativa): Total amount charge after the payment period (with administrative charge): 12,772.00

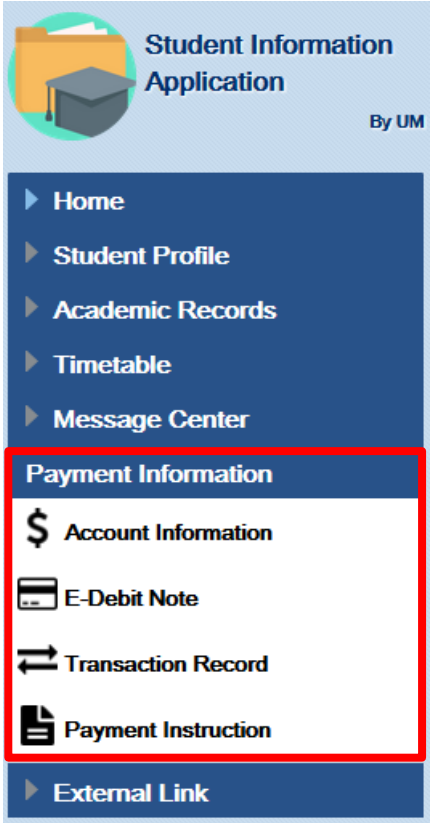
澳門大學
UNIVERSIDADE DE MACAU
UNIVERSITY OF MACAU

繳費單 / Nota de Débito / Debit Note (UM copy)

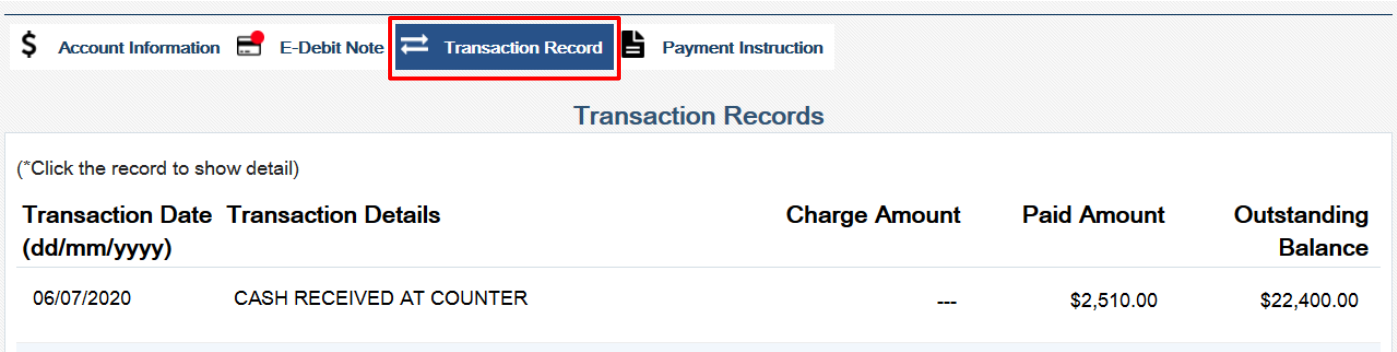
發出日期 / Data de Emissão / Date Issued 06 Jul 2020

繳費單編號/ N.º de Nota de Débito/Debit Note No. 50071211

Student Information App (SIAPP)
Payment Information

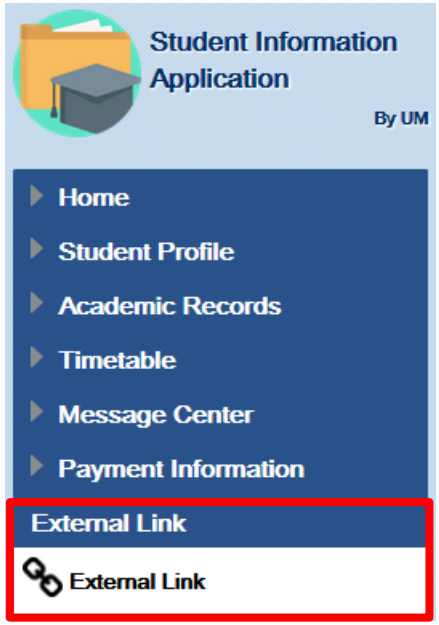


Student may click “Transaction Record” button to check the details of debit note issued and the outstanding balance.

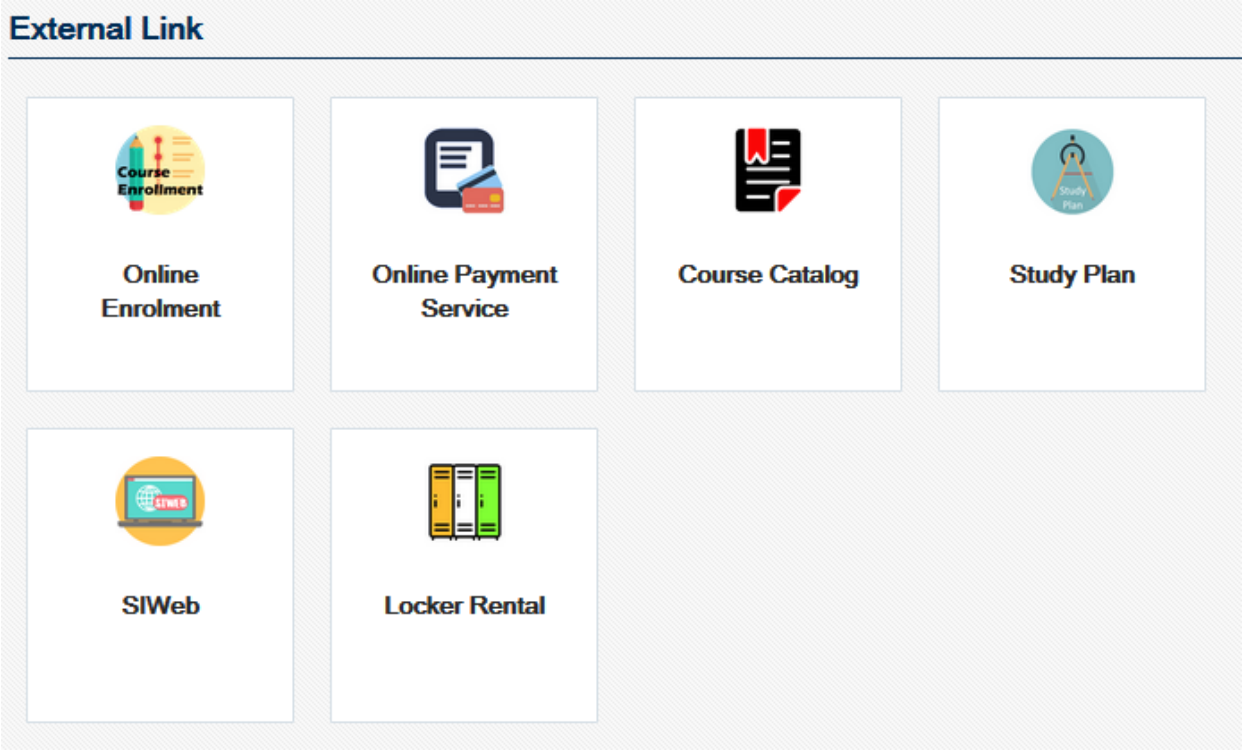


Transaction Date (dd/mm/yyyy)	Transaction Details	Charge Amount	Paid Amount	Outstanding Balance
06/07/2020	CASH RECEIVED AT COUNTER	---	$2,510.00	$22,400.00

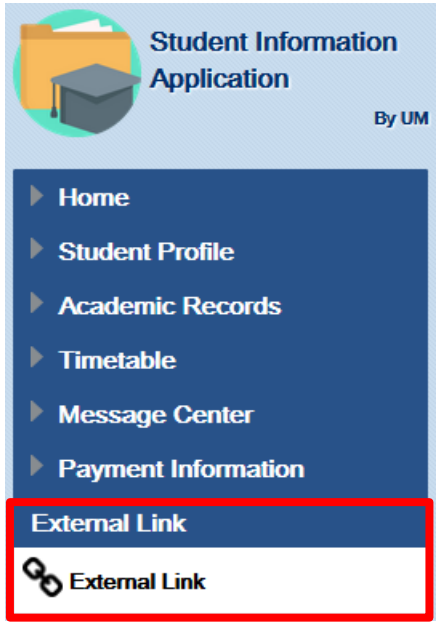
Student Information App (SIAPP)
External Link



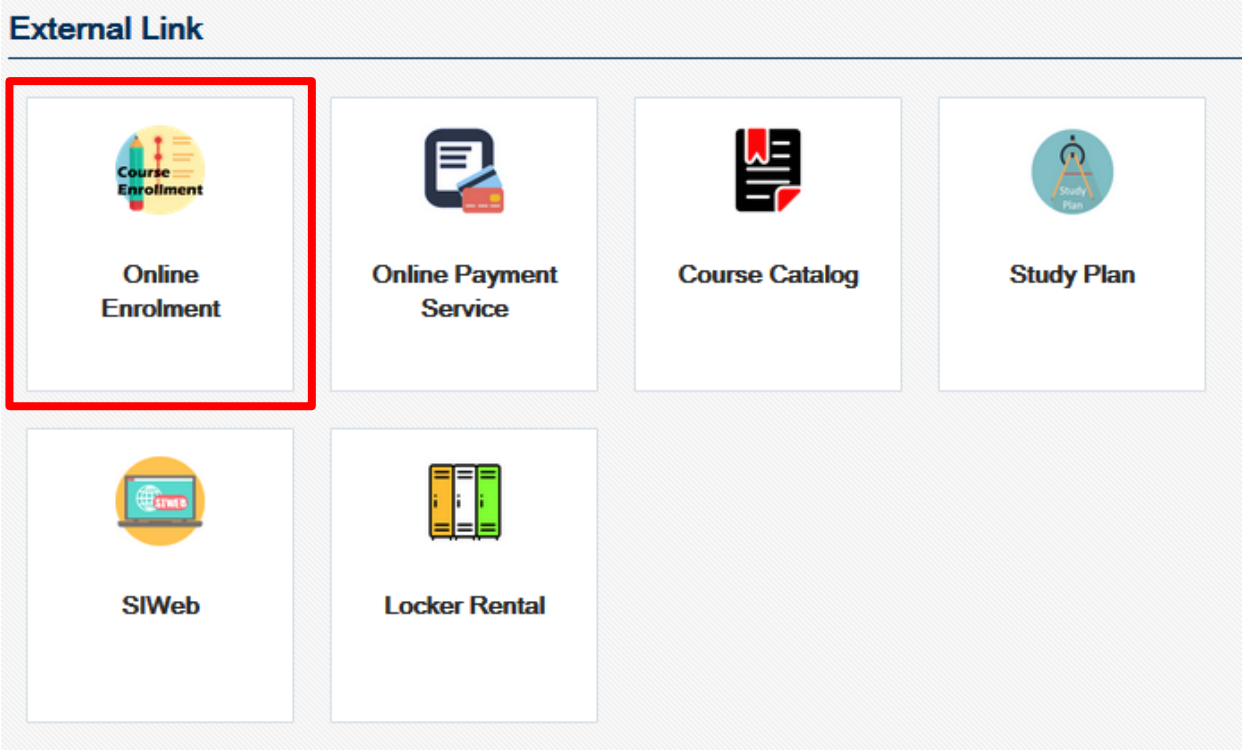
Student may access other student services through External Link.



Student Information App (SIAPP)
Course Enrolment

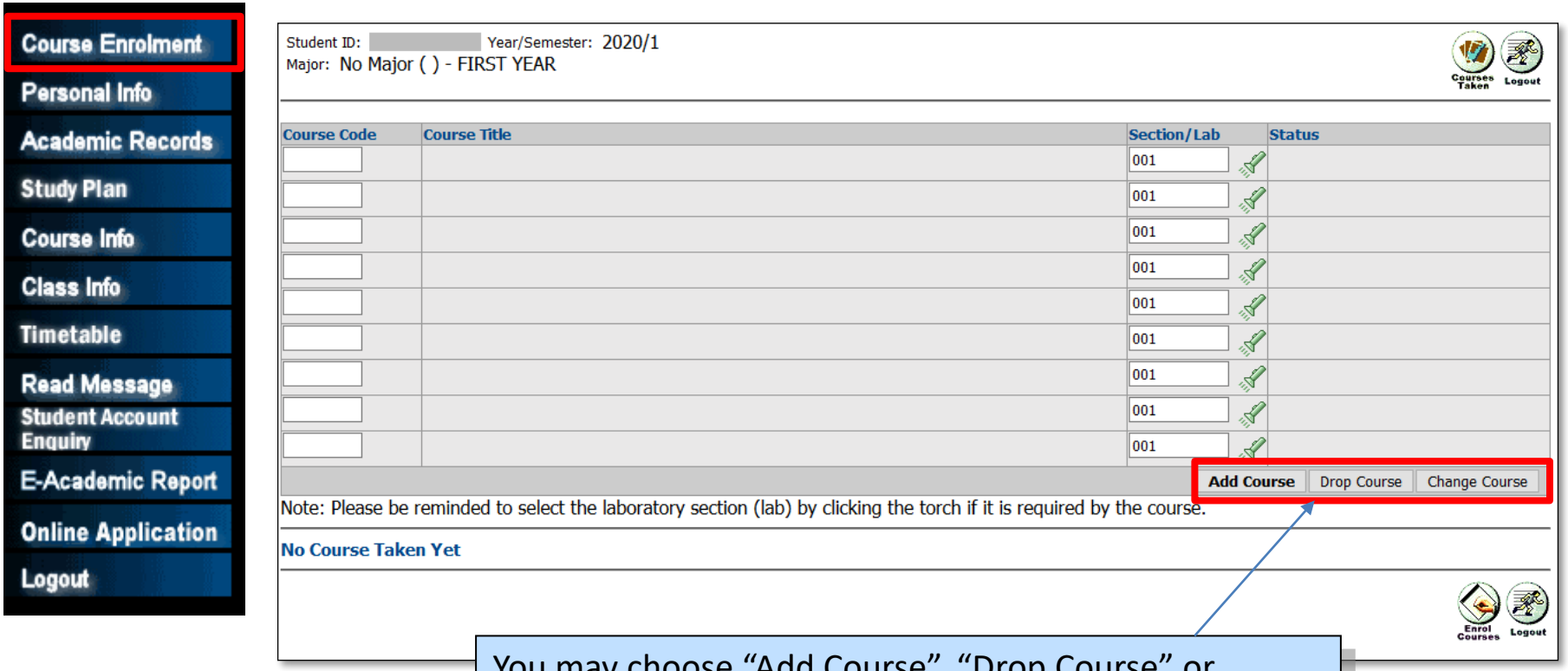


Student may select “Online Enrolment” in External Link to perform course enrolment.



Course Enrolment

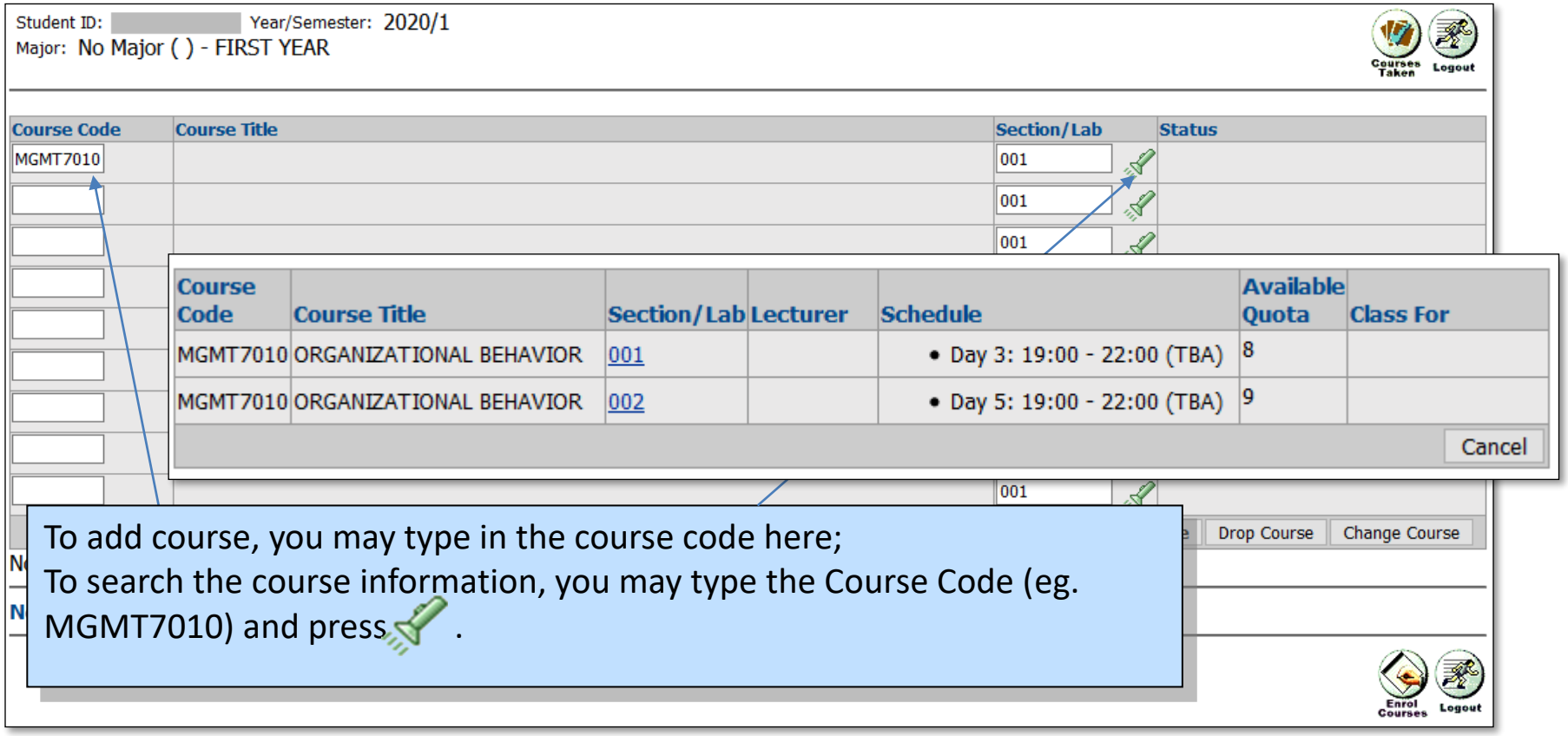
During course enrolment period, student may click “Course Enrolment” button to perform course enrolment



You may choose “Add Course”, “Drop Course” or “Change Course”.

Course Enrolment

- Add Course(s):



To add course, you may type in the course code here;
To search the course information, you may type the Course Code (eg. MGMT7010) and press .

Course Enrolment

- Add Course(s):

Student ID: Year/Semester: 2020/1
Major: No Major ( ) - FIRST YEAR

Courses Taken | Logout

Course Code	Course Title	Section/Lab	Status
MGMT7010		002	
ACCT7010		001	
ISOM7011		001	
		001	
		001	
		001	
		001	
		001	
		001	

Add Course | Drop Course | Change Course

Note: Please be reminded to select the laboratory section (lab) by clicking the torch if it is required by the course.

No Course Taken Yet

After inputting the course codes and corresponding section codes, you may click [Add Course] to continue the enrolment.

Enrol Courses | Logout

Course Enrolment

- Add Course(s):

Student ID: Year/Semester: 2020/1
Major: No Major ( ) - FIRST YEAR

Courses Taken | Logout

Course Code	Course Title	Section/Lab	Status
MGMT7010	ORGANIZATIONAL BEHAVIOR	002	Time conflict/clash with ISOM7011-001
ACCT7010	ACCOUNTING	001	
ISOM7011	MANAGEMENT INFORMATION SYSTEMS	001	Time conflict/clash with MGMT7010-002
		001	
		001	
		001	
		001	
		001	
		001	

Failed to Add Courses!

Add Course | Drop Course | Change Course

Note: Please be reminded to select the laboratory section (lab) by clicking the torch if it is required by the course.

Error

Failed to Add Courses!

No Course Taken Yet

After you click [Add Course], if there is any unavailable section, a red message will be shown on Status column. Please read the message carefully. To continue enrol, you are required to clear the course code or change to another course / section.

Course Enrolment

- Add Course(s):

Student ID: Year/Semester: 2020/1
Major: No Major ( ) - FIRST YEAR

Courses Taken | Logout

Course Code	Course Title	Section/Lab	Status
	ORGANIZATIONAL BEHAVIOR		Time conflict/clash with ISOM7011-001
ACCT7010	ACCOUNTING	001	
ISOM7011	MANAGEMENT INFORMATION SYSTEMS	001	Time conflict/clash with MGMT7010-002
		001	
		001	
		001	
		001	
		001	
		001	

1

2

3

Now, you may clear the course code and click [Add Course] again.

Failed to Add Courses!

Add Course | Drop Course | Change Course

Note: Please be reminded to select the laboratory section (lab) by clicking the torch if it is required by the course.

Error

Failed to Add Courses!

No Course Taken Yet

Course Enrolment

- Add Course(s):

Student ID: [redacted] Year/Semester: 2020/1
Major: No Major ( ) - FIRST YEAR

Courses Taken | Logout

Course Code	Course Title	Section/Lab	Status
		001	
		001	
		001	
		001	
		001	
		001	
		001	

Add Course | Drop Course | Change Course

After clicking [Add Course], if all your chosen course(s) can be enrolled successfully, they will show at the bottom. Please check number of courses you have taken.

Note: Please be reminded to select the laboratory section (lab) by clicking the torch if it is required by the course.

Information

Add course(s) is done successfully!

2 Courses Taken

Course Code	CourseTitle	Section/Lab	Course Type	Enrol Message
ACCT7010	ACCOUNTING	001	C	
ISOM7011	MANAGEMENT INFORMATION SYSTEMS	001	C	

Course Enrolment

- Change Course(s):

Student ID: [redacted] Year/Semester: 2020/1
Major: No Major ( ) - FIRST YEAR

Courses Taken | Logout

Course Code	Course Title	Section/Lab	Status
		001	
		001	
		001	

Add Course | Drop Course | Change Course

If you want to change your enrolled courses, you may click [Change Course] here.

Note: Please be reminded to select the laboratory section (lab) by clicking the torch if it is required by the course.

Information

Add course(s) is done successfully!

2 Courses Taken

Course Code	CourseTitle	Section/Lab	Course Type	Enrol Message
ACCT7010	ACCOUNTING	001	C	
ISOM7011	MANAGEMENT INFORMATION SYSTEMS	001	C	

Course Enrolment

- Change Course(s):

Student ID: [redacted] Year/Semester: 2020/1
Major: No Major ( ) - FIRST YEAR

Courses Taken | Logout

	Course - Section/Lab to Drop	Course - Section/Lab to Enrol	Status
☑	ACCT7010 - 001 ACCOUNTING	MGMT7010 - 001	
☐	ISOM7011 - 001 MANAGEMENT INFORMATION SYSTEMS	-	

Change Course | Add Course | Drop Course

Note: Please be reminded to select the laboratory section (lab) by clicking the torch if it is required by the course.

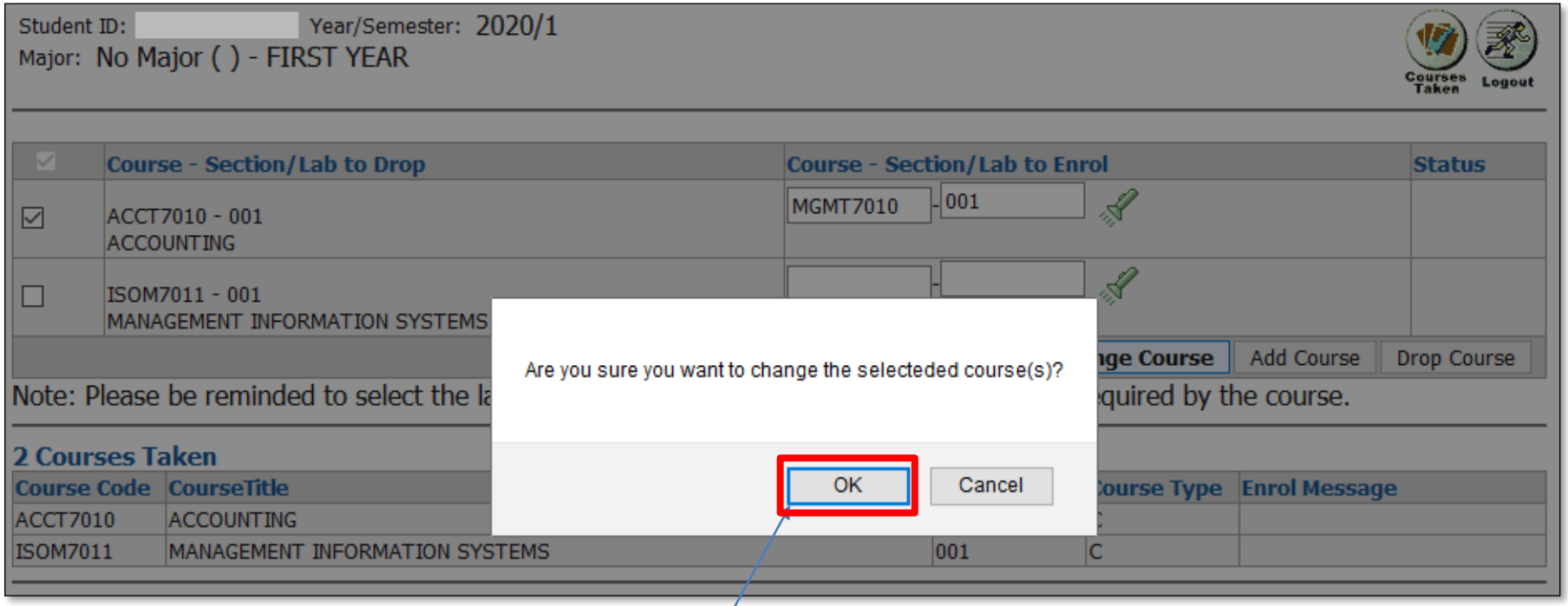
2 Courses Taken

Course Code	CourseTitle	Section/Lab	Course Type	Enrol Message
ACCT7010	ACCOUNTING	001	C	
ISOM7011	MANAGEMENT INFORMATION SYSTEMS	001	C	

Your enrolled courses will be shown. To change the course, you just check the box before the Course Code and type in the new course code and section which you want to change. Then, click [Change Course].

Course Enrolment

- Change Course(s):



In the confirmation box, press [OK] to change the course(s).

Course Enrolment

- Change Course(s):

Student ID: [redacted] Year/Semester: 2020/1
Major: No Major ( ) - FIRST YEAR

Courses Taken | Logout

	Course - Section/Lab to Drop	Course - Section/Lab to Enrol	Status
☐	ISOM7011 - 001 MANAGEMENT INFORMATION SYSTEMS		
☐	MGMT7010 - 001 ORGANIZATIONAL BEHAVIOR		

rop Course

Note: Please be reminded to select the laboratory section (

After clicking [Change Course], if all course(s) can be enrolled successfully, the message "Change course(s) is done successfully!" will be shown.

Information

Change course(s) is done successfully!

2 Courses Taken

Course Code	CourseTitle	Section/Lab	Course Type	Enrol Message
ISOM7011	MANAGEMENT INFORMATION SYSTEMS	001	C	
MGMT7010	ORGANIZATIONAL BEHAVIOR	001	C	

Course Enrolment

- Drop Course(s):

Student ID: [redacted] Year/Semester: 2020/1
Major: No Major ( ) - FIRST YEAR

Courses Taken | Logout

	Course - Section/Lab to Drop	Course - Section/Lab to Enrol	Status
☐	ISOM7011 - 001 MANAGEMENT INFORMATION SYSTEMS	-	
☐	MGMT7010 - 001 ORGANIZATIONAL BEHAVIOR	-	

Change Course | Add Course | Drop Course

Note: Please be reminded to select the laboratory section (lab) by clicking the torch if it is required by the course.

If you want to drop your enrolled course(s), you may click [Drop Course] here.

2 Courses Taken

Course Code	CourseTitle	Section/Lab	Course Type	Enrol Message
ISOM7011	MANAGEMENT INFORMATION SYSTEMS	001	C	
MGMT7010	ORGANIZATIONAL BEHAVIOR	001	C	

Course Enrolment

- Drop Course(s):

Student ID: [redacted] Year/Semester: 2020/1
Major: No Major ( ) - FIRST YEAR

Courses Taken | Logout

	Course Code	Course Title	Section/Lab	Status
☐	ISOM7011	MANAGEMENT INFORMATION SYSTEMS	001	
☑	MGMT7010	ORGANIZATIONAL BEHAVIOR	001	

Drop Course | Add Course | Change Course

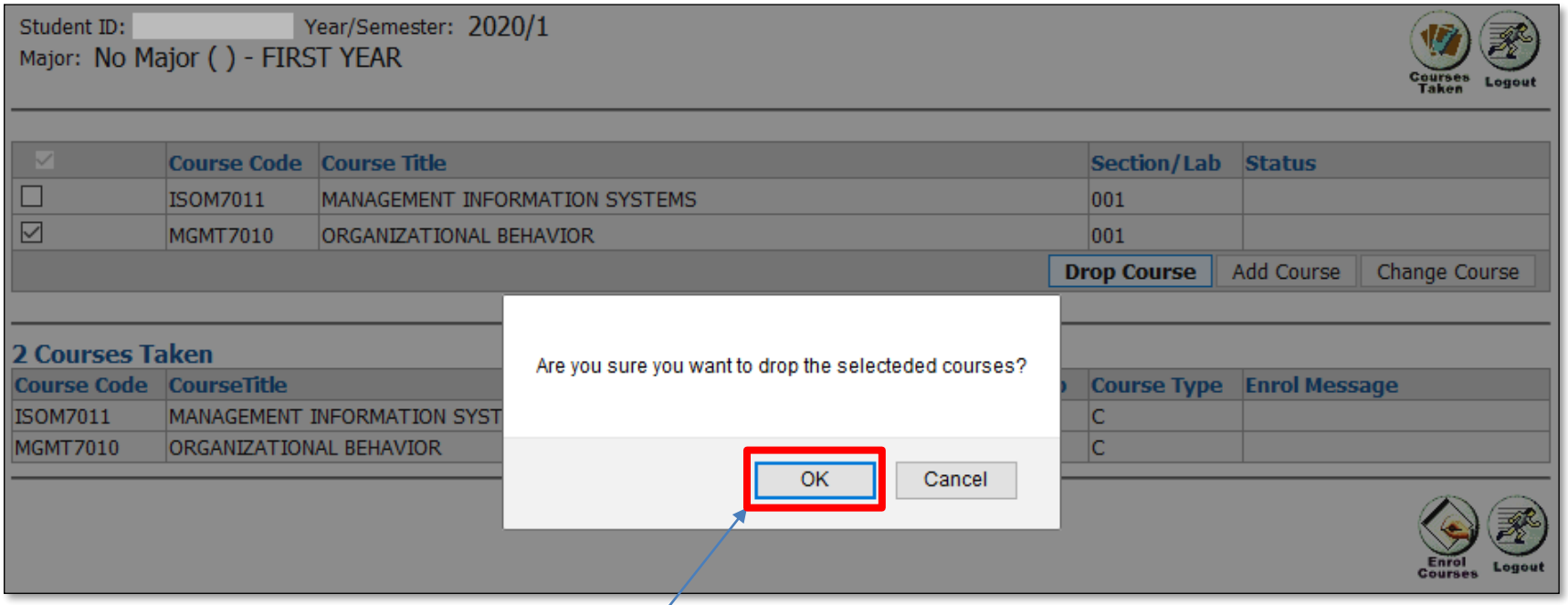
2 Courses Taken

Course Code	CourseTitle	Section/Lab	Course Type	Enrol Message
ISOM7011	MANAGEMENT INFORMATION SYSTEMS	001	C	
MGMT7010	ORGANIZATIONAL BEHAVIOR	001	C	

Then, your enrolled courses will be shown. To drop the course, you just check the box before the Course Code and then click [Drop Course].

Course Enrolment

- Drop Course(s):



In the confirmation box, press [OK] to drop the course(s).

Course Enrolment

- Drop Course(s):

Student ID: [redacted] Year/Semester: 2020/1
Major: No Major ( ) - FIRST YEAR

Courses Taken | Logout

	Course Code	Course Title	Section/Lab	Status
☐	ISOM7011	MANAGEMENT INFORMATION SYSTEMS	001	

Drop Course | Add Course | Change Course

1 Course Taken

Course Code	CourseTitle	Section/Lab	Course Type	Enrol Message
ISOM7011	MANAGEMENT INFORMATION SYSTEMS	001	C	

Please check number of course(s) you have taken.

Contact Information

Should you have any queries about the operation of Student Information App (SIAPP) and course enrolment, please contact ICTO-IMS.

- Office : Room 2012, 2/F, Administration building N6
- Tel : 8822 8500
- E-mail : icto.ims@um.edu.mo