



ICTO

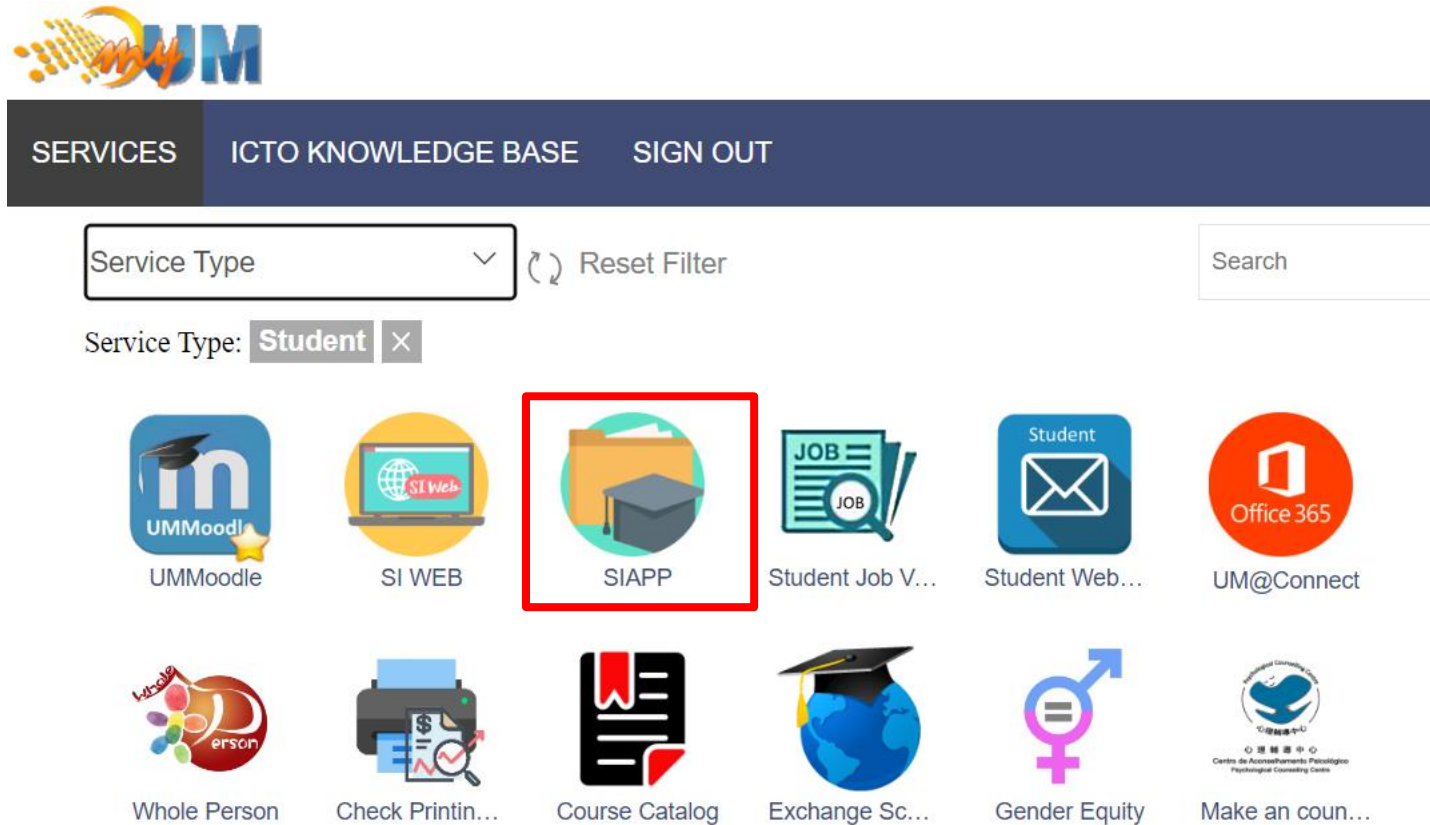
Student Information App (SIAPP)



For Postgraduate Students

Student Information App (SIAPP)

Student may access the Student Information App through myUM Portal, <https://myum.um.edu.mo> and select “SIAPP”.

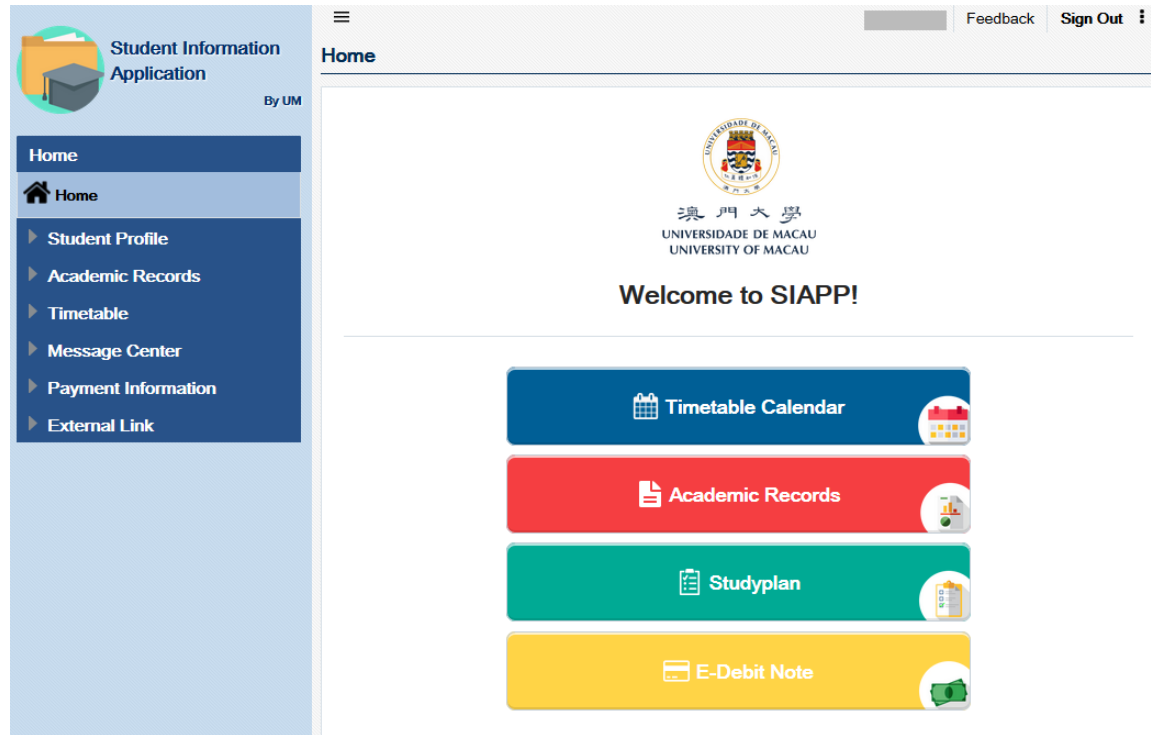


The screenshot displays the myUM portal interface. At the top, there is a navigation bar with links for SERVICES, ICTO KNOWLEDGE BASE, and SIGN OUT. Below this, a search bar is visible with the text "Service Type" and a dropdown arrow, followed by a "Reset Filter" button and a "Search" input field. The "Service Type" dropdown is set to "Student". Below the search bar, a grid of service icons is shown. The "SIAPP" icon, which depicts a graduation cap on a folder, is highlighted with a red rectangular border. Other icons include UMMoodle, SI WEB, Student Job V..., Student Web..., UM@Connect, Whole Person, Check Printin..., Course Catalog, Exchange Sc..., Gender Equity, and Make an coun... (likely Counseling).

Student Information App (SIAPP) Introduction

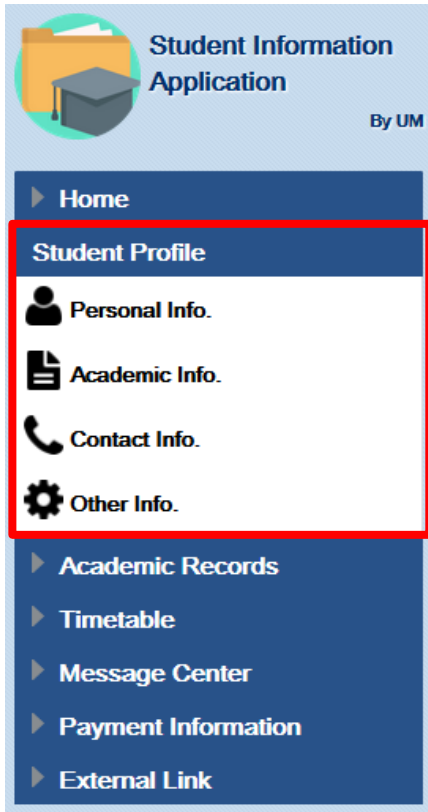
Services include:

- Student Profile
- Academic Records
- Timetable
- Message Center
- Payment Information
- External Link



Student Information App (SIAPP)

Student Profile

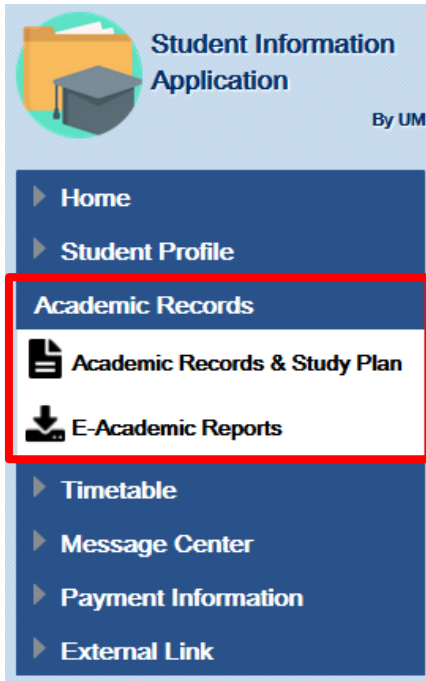


Student may update the below information under Student Profile :

- To change short name(e.g. Mary, Peter)
- To change contact information
- To change emergency contact
- To change Macau mobile number for receiving SMS
- To change personal email

Student Information App (SIAPP)

Academic Records



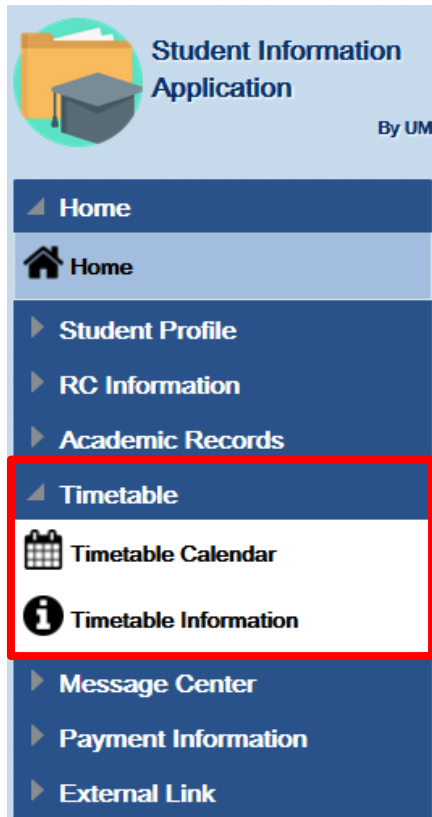
Student may view the following information:


- Academic records of each academic year
- Study Plan
- Download E-Academic Reports

Student Information App (SIAPP)


Timetable

Student may view personal timetable:







Timetable Calendar




Timetable Information

Showing the schedule on the first class day (2020-09-07) of 2020/1.







<

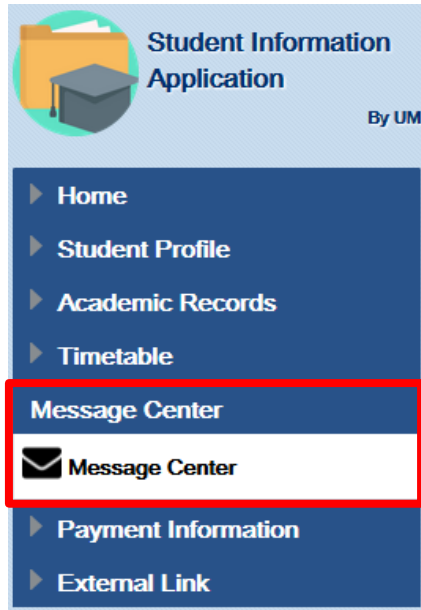
>

Today

Sep 6, 2020 - Sep 12, 2020

	Sun 9/6	Mon 9/7	Tue 9/8	Wed 9/9	Thu 9/10	Fri 9/11	Sat 9/12
4:00 PM							
5:00 PM							
6:00 PM							
7:00 PM		7:00 PM 19:00-22:00, ACCT7010-001 (Lecture) – TBA		7:00 PM 19:00-22:00, MGMT7010-001 (Lecture) – TBA		7:00 PM 19:00-22:00, ISOM7011-001 (Lecture) – TBA	
8:00 PM							
9:00 PM							
10:00 PM							

Student Information App (SIAPP) Message Center

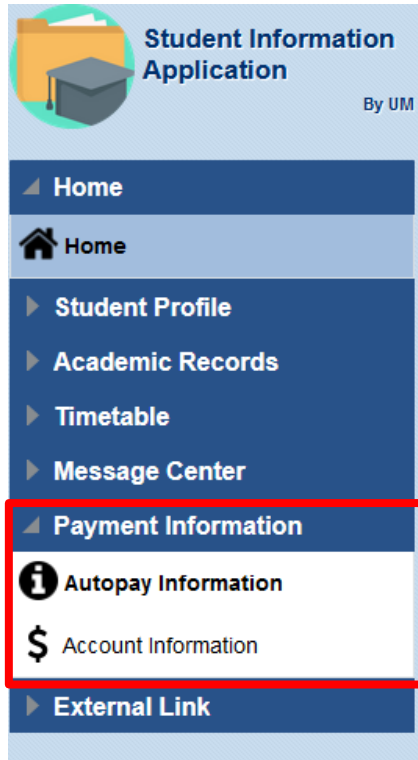


Student may check the **course enrolment period** in Message Center.

Student Information App (SIAPP)

Payment Information

Student may change Autopay Information:





Account Information

Autopay Information

Bank Name

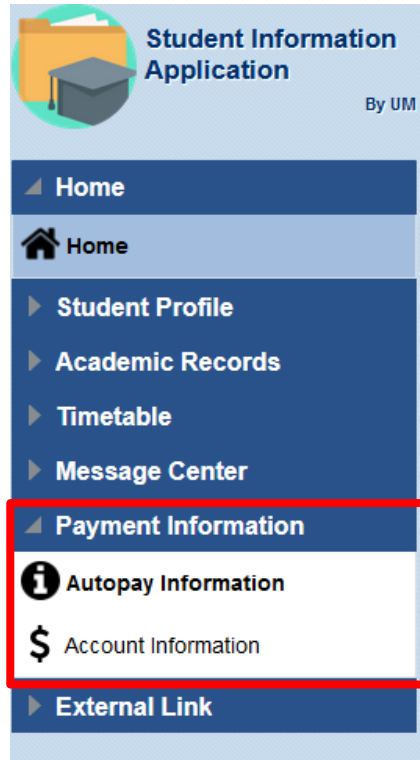
Bank Account No.

Bank Account Name

 **Change Autopay Info.**  **Remove Autopay Info.**

Student Information App (SIAPP)

Payment Information



After clicking “Change Autopay Info”, please read the “Samples of bank account no.” and “Samples of bank account name” before inputting your bank details.

Update Autopay Information

☐ I hereby authorize the Finance Office of UM to process refund / payment / reimbursement to the above stated bank account.

[Next](#)

[Cancel](#)

Please input your bank information:

Student ID

Student Name

Bank Name

*

Bank Account No.

*

Samples of bank account no.

Please do not input “-” for the Bank Account Number.

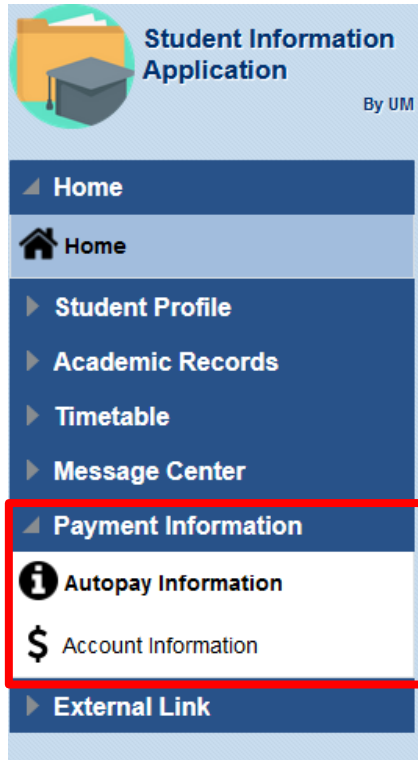
Bank Account Name

*

Samples of bank account name

Student Information App (SIAPP)

Payment Information



Student may go to “Account Information” to view and download student debit notes. In addition, student can click “Pay” to settle the debit notes conveniently using various e-payment methods.

13

Outstanding Paid Transactions Payment Instruction

Unsettle

Due Date(dd/mm/yyyy) 13/07/2024

Amount Due(MOP) 500.00

Detail Download Pay

Unsettle

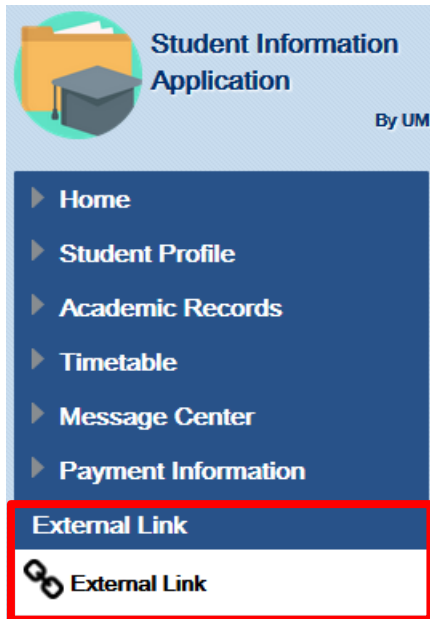
Due Date(dd/mm/yyyy) 13/08/2024

Amount Due(MOP) 500.00

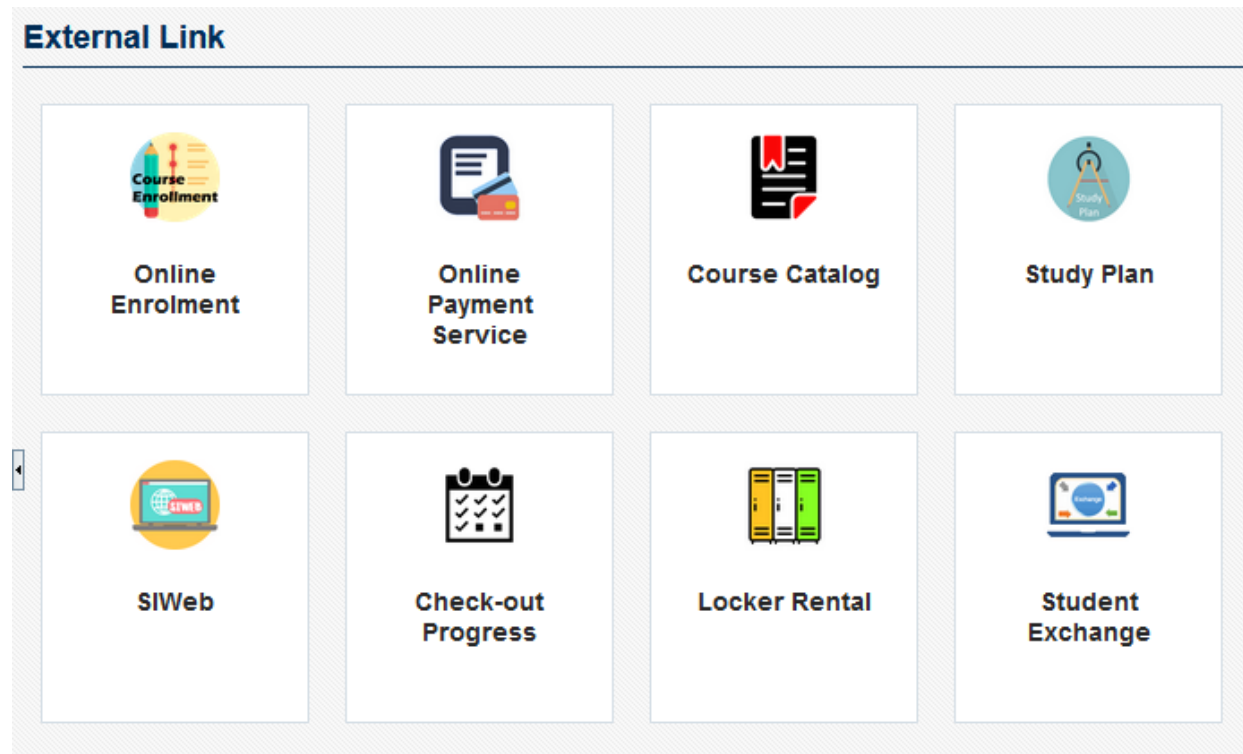
Detail Download Pay

Student Information App (SIAPP)

External Link

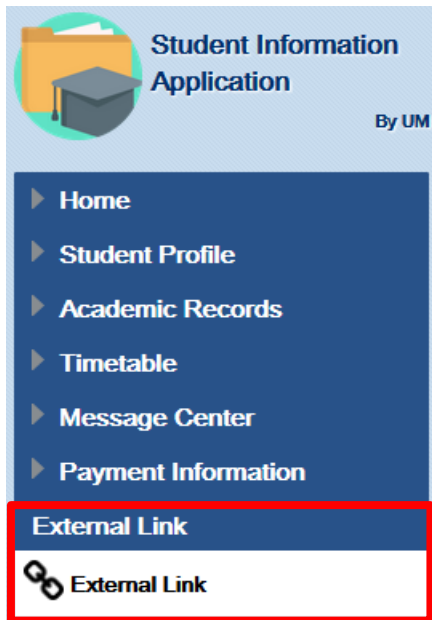


Student may access other student services through External Link.

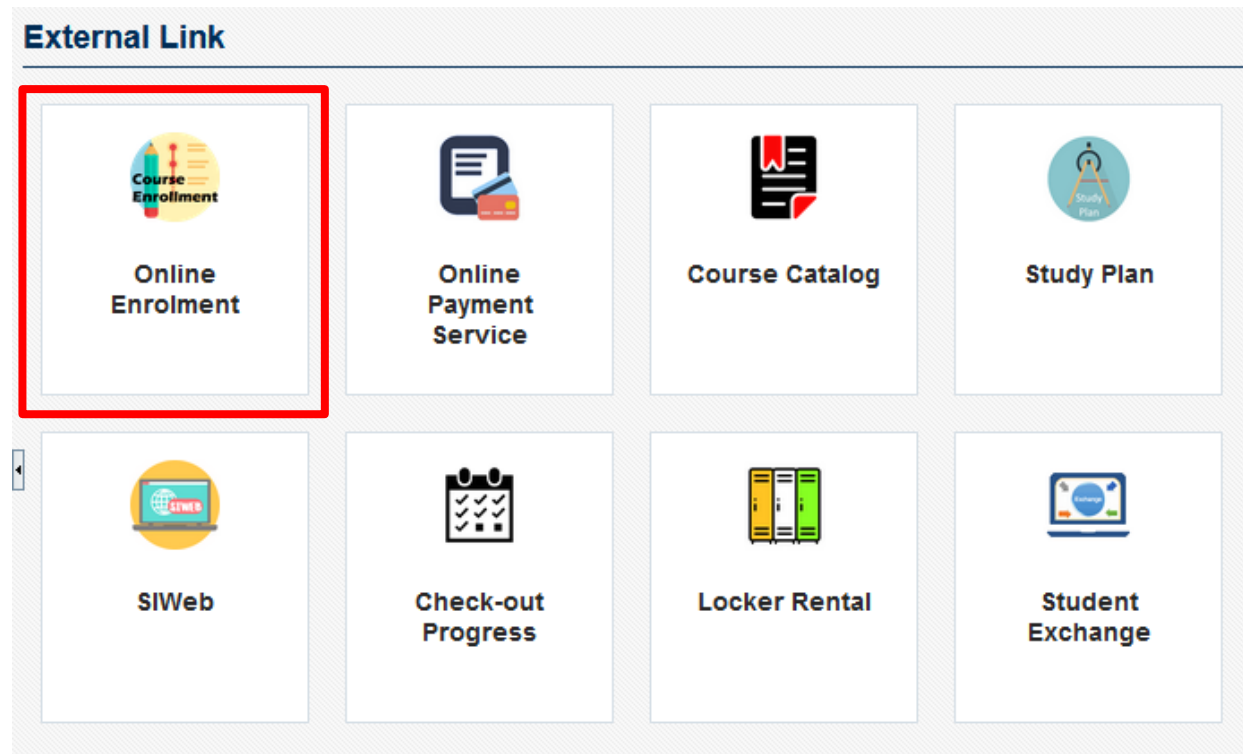


Student Information App (SIAPP)

Course Enrolment



Student may select “Online Enrolment” in External Link to perform course enrolment.



Course Enrolment

During course enrolment period, student may click “Course Enrolment” button to perform course enrolment.

- Course Enrolment**
- Personal Info
- Academic Records
- Study Plan
- Course Info
- Class Info
- Timetable
- Read Message
- Student Account Enquiry
- E-Academic Report
- Online Application
- Logout

Student ID: Year/Semester: 2020/1

Major: No Major () - FIRST YEAR

Courses Taken

Logout

Course Code	Course Title	Section/ Lab	Status
<input type="text"/>		001	
<input type="text"/>		001	
<input type="text"/>		001	
<input type="text"/>		001	
<input type="text"/>		001	
<input type="text"/>		001	
<input type="text"/>		001	
<input type="text"/>		001	
<input type="text"/>		001	

Add Course

Drop Course

Change Course

Note: Please be reminded to select the laboratory section (lab) by clicking the torch if it is required by the course.

No Course Taken Yet

Enrol Courses



Logout




You may choose “Add Course”, “Drop Course” or “Change Course”.

Course Enrolment



- Add Course(s):


Student ID: Year/Semester: 2020/1
Major: No Major () - FIRST YEAR

Course Code	Course Title	Section/Lab	Status
MGMT7010		001	
		001	
		001	

Course Code	Course Title	Section/Lab	Lecturer	Schedule	Available Quota	Class For
MGMT7010	ORGANIZATIONAL BEHAVIOR	001		• Day 3: 19:00 - 22:00 (TBA)	8	
MGMT7010	ORGANIZATIONAL BEHAVIOR	002		• Day 5: 19:00 - 22:00 (TBA)	9	


To add course, you may type in the course code here;
To search the course information, you may type the Course Code (eg. MGMT7010) and press .


Course Enrolment










- Add Course(s):

Student ID: Year/Semester: 2020/1

Major: No Major () - FIRST YEAR

 Courses Taken

 Logout

Course Code	Course Title	Section/Lab	Status
MGMT7010		002 	
ACCT7010		001 	
ISOM7011		001 	
<input type="text"/>		001 	
<input type="text"/>		001 	
<input type="text"/>		001 	
<input type="text"/>		001 	
<input type="text"/>		001 	
<input type="text"/>		001 	

Add Course


Drop Course


Change Course

Note: Please be reminded to select the laboratory section (lab) by clicking the torch if it is required by the course.

No Course Taken Yet

After inputting the course codes and corresponding section codes, you may click [Add Course] to continue the enrolment.

 Enrol Courses

 Logout

Course Enrolment

- Add Course(s):

Student ID: Year/Semester: 2020/1

Major: No Major () - FIRST YEAR

Courses Taken

Logout

Course Code	Course Title	Section/Lab	Status
MGMT7010	ORGANIZATIONAL BEHAVIOR	002	Time conflict/clash with ISOM7011-001
ACCT7010	ACCOUNTING	001	
ISOM7011	MANAGEMENT INFORMATION SYSTEMS	001	Time conflict/clash with MGMT7010-002
		001	
		001	
		001	
		001	
		001	
		001	

After you click [Add Course], if the red message is displayed in the Status column. Please read the message carefully. To continue enrolment, you are required to clear the course code or change to another course / section.

Failed to Add Courses

Add CourseDrop CourseChange Course

Note: Please be reminded to select the laboratory section (lab) by clicking the torch if it is required by the course.

⊗ Error

Failed to Add Courses!



No Course Taken Yet










Course Enrolment

- Add Course(s):

Student ID: Year/Semester: 2020/1


Major: No Major () - FIRST YEAR



Course Code	Course Title	Section/Lab	Status
<input type="text"/>	ORGANIZATIONAL BEHAVIOR	<input type="text"/>	 Time conflict/clash with ISOM7011-001
ACCT7010	ACCOUNTING	001 	
ISOM7011	MANAGEMENT INFORMATION SYSTEMS	001 	Time conflict/clash with MGMT7010-002
<input type="text"/>		001 	
<input type="text"/>		001 	
<input type="text"/>		001 	
<input type="text"/>		001 	
<input type="text"/>		001 	
<input type="text"/>		001 	

Failed to Add Courses!

Note: Please be reminded to select the laboratory section (lab) by clicking the torch if it is required by the course.

 **Error**

Failed to Add Courses!



No Course Taken Yet








Course Enrolment

- Add Course(s):

Student ID: Year/Semester: 2020/1

Major: No Major () - FIRST YEAR



Course Code	Course Title	Section/Lab	Status
<input type="text"/>		001 	
<input type="text"/>		001 	
<input type="text"/>		001 	
<input type="text"/>		001 	
<input type="text"/>		001 	
<input type="text"/>		001 	
<input type="text"/>		001 	

Add Course

Drop Course

Change Course

Note: Please be reminded to select the laboratory section (lab) by clicking the torch if it is required by the course.

Information

Add course(s) is done successfully!

2 Courses Taken



Course Code	CourseTitle	Section/ Lab	Course Type	Enrol Message
ACCT7010	ACCOUNTING	001	C	
ISOM7011	MANAGEMENT INFORMATION SYSTEMS	001	C	




Course Enrolment

- Change Course(s):

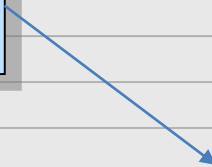
Student ID: Year/Semester: 2020/1

Major: No Major () - FIRST YEAR



Course Code	Course Title	Section/Lab	Status
<input type="text"/>		001 	
<input type="text"/>			
<input type="text"/>			
<input type="text"/>			
<input type="text"/>			
<input type="text"/>		001 	
<input type="text"/>		001 	

If you want to change your enrolled courses, you may click [Change Course] here.



Add CourseDrop CourseChange Course

Note: Please be reminded to select the laboratory section (lab) by clicking the torch if it is required by the course.

Information

Add course(s) is done successfully!

2 Courses Taken



Course Code	CourseTitle	Section/ Lab	Course Type	Enrol Message
ACCT7010	ACCOUNTING	001	C	
ISOM7011	MANAGEMENT INFORMATION SYSTEMS	001	C	



Course Enrolment

- Change Course(s):

Student ID: Year/Semester: 2020/1

Major: No Major () - FIRST YEAR



<input checked="" type="checkbox"/>	Course - Section/Lab to Drop	Course - Section/Lab to Enrol	Status
<input checked="" type="checkbox"/>	ACCT7010 - 001 ACCOUNTING	MGMT7010 - 001 	
<input type="checkbox"/>	ISOM7011 - 001 MANAGEMENT INFORMATION SYSTEMS	<input type="text"/> - <input type="text"/> 	

Change Course

Add Course

Drop Course

Note: Please be reminded to select the laboratory section (lab) by clicking the torch if it is required by the course.

2 Courses Taken



Course Code	CourseTitle	Section/Lab	Course Type	Enrol Message
ACCT7010	ACCOUNTING	001	C	
ISOM7011	MANAGEMENT INFORMATION SYSTEMS	001	C	



Your enrolled courses will be shown. To change the course, you just check the box before the Course Code and type in the new course code and section which you want to change. Then, click [Change Course].

Course Enrolment

- Change Course(s):

Student ID: Year/Semester: 2020/1
Major: No Major () - FIRST YEAR

<input type="checkbox"/>	Course - Section/Lab to Drop	Course - Section/Lab to Enrol	Status
<input checked="" type="checkbox"/>	ACCT7010 - 001 ACCOUNTING	MGMT7010 - 001 	
<input type="checkbox"/>	ISOM7011 - 001 MANAGEMENT INFORMATION SYSTEMS	<input type="text"/> - <input type="text"/> 	

Note: Please be reminded to select the la

2 Courses Taken

Course Code	CourseTitle
ACCT7010	ACCOUNTING
ISOM7011	MANAGEMENT INFORMATION SYSTEMS

Are you sure you want to change the selected course(s)?

required by the course.

Course Type	Enrol Message

In the confirmation box, press [OK] to change the course(s).

Course Enrolment

- Change Course(s):

Student ID: Year/Semester: 2020/1
Major: No Major () - FIRST YEAR



<input checked="" type="checkbox"/>	Course - Section/Lab to Drop	Course - Section/Lab to Enrol	Status
<input type="checkbox"/>	ISOM7011 - 001 MANAGEMENT INFORMATION SYSTEMS		
<input type="checkbox"/>	MGMT7010 - 001 ORGANIZATIONAL BEHAVIOR		
			Drop Course

After clicking [Change Course], if all course(s) can be enrolled successfully, the message “Change course(s) is done successfully!” will be shown.

Note: Please be reminded to select the laboratory section (

Information

Change course(s) is done successfully!

2 Courses Taken



Course Code	CourseTitle	Section/Lab	Course Type	Enrol Message
ISOM7011	MANAGEMENT INFORMATION SYSTEMS	001	C	
MGMT7010	ORGANIZATIONAL BEHAVIOR	001	C	

Course Enrolment

- Drop Course(s):

Student ID: Year/Semester: 2020/1
Major: No Major () - FIRST YEAR



<input checked="" type="checkbox"/>	Course - Section/Lab to Drop	Course - Section/Lab to Enrol	Status
<input type="checkbox"/>	ISOM7011 - 001 MANAGEMENT INFORMATION SYSTEMS	<input type="text"/> - <input type="text"/> 	
<input type="checkbox"/>	MGMT7010 - 001 ORGANIZATIONAL BEHAVIOR	<input type="text"/> - <input type="text"/> 	
<div>Change Course Add Course Drop Course</div>			

Note: Please be reminded to select the laboratory section (lab) by clicking the torch if it is required by the course.

Information

Ch

If you want to drop your enrolled course(s), you may click [Drop Course] here.



2 Courses Taken

Course Code	CourseTitle	Section/Lab	Course Type	Enrol Message
ISOM7011	MANAGEMENT INFORMATION SYSTEMS	001	C	
MGMT7010	ORGANIZATIONAL BEHAVIOR	001	C	

Course Enrolment

- Drop Course(s):

Student ID: Year/Semester: 2020/1
Major: No Major () - FIRST YEAR

 
Courses Taken Logout

<input checked="" type="checkbox"/>	Course Code	Course Title	Section/Lab	Status
<input type="checkbox"/>	ISOM7011	MANAGEMENT INFORMATION SYSTEMS	001	
<input checked="" type="checkbox"/>	MGMT7010	ORGANIZATIONAL BEHAVIOR	001	

Drop Course Add Course Change Course

2 Courses Taken



Course Code	Course Title	Section/Lab	Course Type	Enrol Message
ISOM7011	MANAGEMENT INFORMATION SYSTEMS	001	C	
MGMT7010	ORGANIZATIONAL BEHAVIOR	001	C	

Then, your enrolled courses will be shown. To drop the course, you just check the box before the Course Code and then click [Drop Course].

Course Enrolment

- Drop Course(s):

Student ID: Year/Semester: 2020/1
Major: No Major () - FIRST YEAR

<input checked="" type="checkbox"/>	Course Code	Course Title	Section/Lab	Status
<input type="checkbox"/>	ISOM7011	MANAGEMENT INFORMATION SYSTEMS	001	
<input checked="" type="checkbox"/>	MGMT7010	ORGANIZATIONAL BEHAVIOR	001	

Drop Course Add Course Change Course



2 Courses Taken

Course Code	Course Title
ISOM7011	MANAGEMENT INFORMATION SYST
MGMT7010	ORGANIZATIONAL BEHAVIOR

Are you sure you want to drop the selected courses?

OK Cancel

Course Type	Enrol Message
C	
C	



In the confirmation box, press [OK] to drop the course(s).

Course Enrolment

- Drop Course(s):

Student ID: Year/Semester: 2020/1

Major: No Major () - FIRST YEAR

 
Courses Taken Logout

<input checked="" type="checkbox"/>	Course Code	Course Title	Section/Lab	Status
<input type="checkbox"/>	ISOM7011	MANAGEMENT INFORMATION SYSTEMS	001	
			Drop Course	Add Course Change Course

1 Course Taken

Course Code	CourseTitle	Section/Lab	Course Type	Enrol Message
ISOM7011	MANAGEMENT INFORMATION SYSTEMS	001	C	

Please check number of course(s) you have taken.

Contact Information

Should you have any queries about the operation of Student Information App (SIAPP) and course enrolment, please contact ICTO-IMS.

- Office : Room 2012, 2/F, Administration building N6
- Tel : 8822 8500
- E-mail: icto.ims@um.edu.mo